



Government of India
Ministry of Earth Sciences
Departmental Accounting Organization
O/o the Controller of Accounts
Room No. A-20, Mausam Bhawan
Lodhi Road, New Delhi-03

No. PrAO/MoES/Admn/LP/2018-19/1011-1020

Dated: - 10.09.2018

NOTICE INVITING QUOTATION

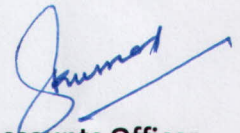
Subject :- Call for quotations for procurement of 02 Nos. of Microsoft Windows Server – 2012 operating system-reg.

O/o Controller of Account, Ministry of Earth Science invites sealed quotations from well established /registered suppliers for supply of "Microsoft Windows Server – 2012". Sealed quotations may be submitted in sealed envelopes super scribed as "Quotation for Microsoft Windows Server - 2012" addressed to the Senior Accounts Officer (Administration), O/o Controller of Accounts, Room NO. 304, Prithvi Bhawan, Lodhi Road, New Delhi - 110003 so as to reach the undersigned latest by 28 September 2018 at 02:00 pm. Quotations will be opened on the same day i.e. on 28 September 2018 at 4.00 PM by the Local Purchase Committee of this office in the presence of the representatives of the firms who may like to be present.

Eligibility Criteria and Terms and Conditions

1. The invitation is open to all genuine firms/ dealers located based in Delhi/NCR only who are having PAN/VAT/GSTIN registration in their name. (copy of PAN,VAT,GSTIN registration and authorization certificate must be enclosed with tender documents.)
2. Firm/Dealer should have at least 02 years experience with Government offices in supplying such IT items
3. "Quotation for Microsoft Windows Server – 2012" should be written in block letters on the top of the Envelope.
4. PLEASE SUBMIT EMD (EARNEST MONEY DEPOSIT) FOR AN AMOUNT OF RS.10000/- (RUPEES TEN THOUSAND ONLY) IN THE FORM OF DEMAND DRAFT IN FAVOUR OF Pay & Accounts Officer (Secretariat), MoES, New Delhi, QUOTATIONS WITHOUT EMD SHALL BE LIABLE FOR REJECTION.
5. In case the supplier is not able to supply goods for which supply order has been placed within the stipulated time of supply order, the supply order shall be cancelled and earnest money deposit by supplier of Rs. 10000/- shall be forfeited.

6. This office reserves the right to reject any or all the tender in full or part without assigning any reason therefore and without giving any compensation. The decision of the Controller of Accounts, MoES in this regard shall be final and binding on all.
7. Please mention the opening date of the quotation on top of the sealed cover.
8. In case the rates are found to be more than the prevailing market rates at any stage the payment will be restricted to that rate/price and vendor will not have any right to challenge O/o Controller of Accounts, MoES's decision. No representation will be entertained in this regard.
9. Quotation of Rates should be typed and no handwriting will be accepted. Rates are to be provided in Annexure - I. Rate and taxes components should be provided separately.
10. Supplier will be responsible for complete installation of software with original license key. If, at any stage, it is found that authenticity of the software has been compromised, supplier would be liable for legal action including Black listing of the firm.
11. The Payment will be released only after 'Receipt and installation of the software' certificate given by nominated officer of LPC of O/o CA, MoES.



Senior Accounts Officer
Principal Accounts Office(Administration)
Ministry of Earth Sciences
Phone : - 011 – 24669741

Copy to:-

- ✓1) NIC section of MoES – for uploading on official website of Ministry of Earth Sciences.

Quotation of supply of Microsoft Windows Server – 2012

Sl. No.	Item	Quantity	Rate per unit	Total
1.	Microsoft Windows Server – 2012	02		
CGST				
SGST				
Grand Total				

Authorized Signatory