

ANNEXURE – III

Designing and Fabrication for Indian International Trade Fair 2017 (IITF-2017) held on 14-27 November, 2017 at Pragati Maidan, New Delhi.

TENDER SPECIFICATIONS (with financial bid) (in Rupees only)

S No.	Tender specifications	Unit Rate (Per sq.mtrs where ever applicable)	Quantity	Total Price	All taxes (S. Tax, VAT, Service tax etc)
1	Floor covering with multi colour designed carpets.				
2.	Two new modern reception/ information counter tables (5'x3' approx), 4 nos. new modern chairs for sitting and 7 nos. of visitor chairs with Centre table.				
b	Stationary etc. (visitor books, pens, 2 scissors, ribbon, tray, 500 plastic folders of A4 size, dustbin etc.)				
3	Three LED seamless screen of 6'x6' or above are required to be put-up.				
4	Two artistic gates with artwork, logos, mural, highlighting the name of Ministry in Hindi and English.				
5	Innovative means of displaying posters on the activities and achievement of the Ministry may be presented and displays numbers shall be 25-27 nos.				
7.	Preparation of Two 6'X4' murals (raised relief) each separately .on Ministry's activities				
8a	Executive office (3mx2m) with glass and lockable door, new modern executive Sofa Set (3+1+1 seater), Centre & side Tables, Matching curtains, etc.				
b	Small pantry with Tea/Coffee and packed drinking water etc. from standard company. (approx 25 person per day)				
9	A store (1.5 m x 1.5 m) for keeping the exhibits/literature and empty boxes etc.				
10	Display the Ministry's publications, books etc. (30 publications)				
11	1 Three nos. of Desktop Machines				

	<p>2. Two nos. of Data Entry Operator/Service Engineer as per the NICS Rate Contract</p> <p>3. 1 no. KVA Online UPS with 20 minutes backup</p> <p>4. 1 no. 8 Port Ethernet Switch</p> <p>5. 3 nos. of UTP Cables, IO Box and Termination</p> <p>6. 1 no. of Laser printer</p> <p>7. Certificates for the quiz needs to be on card paper of 200 GSM or higher along with a colour printer.</p> <p>All systems should be brought to this Ministry's headquarter for loading the quiz softwares and for trial before IITF-2017 (Quiz will be provided by the Ministry). (configuration as per Annexure V)</p>				
12	Three Bachelor of Science graduates, who are fluently in Hindi and English as Hostess/Guides preferably having experience of Ministry's exhibitions and International exhibitions with dress code in consultation of Ministry, shall be posted.				
13	Two dedicated persons for day-to-day work in the pavilion shall be posted consultation of Ministry with proper dress code during IITF-2017				
14	Four Certified security persons shall be posted for round the clock security for inside and surroundings of the pavilion for "IITF 2017" at Pragati Maidan, New Delhi from 14-27th Nov. 2017 from approved Agency.				
15	Provision of the Fire fighting equipment as per the guidelines of the organisers				
16	Still photographic coverage shall be arranged during entire exhibition period, and one set of 100 colour photographs (5"x7") with CD and album shall be given to be to the Ministry. The photographer should be available on demand of Ministry (Mobile phone number must be mentioned).				
17	Daily maintenance and cleaning (minute to minute) of the pavilion and surroundings for entire period of IITF-2017 shall be attended.				
18	Arrangement for refreshment during inaugural function at IITF-				

	2017 for 200 persons and during the visit of VIPs and senior officers/dignitaries should be provided.				
19	Supply of good interior decorative plants during IITF-2017.				
20	Comprehensive Insurance for all pavilions including exhibits.				
21	Items required for Marine Aquarium (5'x15'x2'- LxBxH): (embedded and visible from outside the pavilion) a. Filter, tube lights, heaters, wooden stand (Available parts) and non working part/damaged part has to be provided by the bidder. b. Providing and Maintenance of the sea water as per norms. c. Ornamental fishes, corals, sea urchins, sea grass etc. with underwater environment of the oceans Marine Aquarium (2 each of 8 varieties, at any given time not less than 16 Marine species). d. Inverters of adequate capacity for continue uninterrupted power supply for 5-6 hours. e. Maintaining for IITF-2017 (extended if any). f. Any items not in workable conditions should				
22	Designing and fabrication of Ministry pavilion on the bare floor space of 165 sq mts (tentatively)				
24	Models etc should be transported to "IITF 2017" from 14-27 Nove, 2017 at Pragati Maidan and back to Ministry by the fabricator.				
25	One seven seater A/c taxi from 6 th to 29 th Nov. 2017 at New Delhi for exhibition IITF 2017 (150 km per day which can play in NCR and Delhi)				
27	10nos. Appropriate sizes podiums for display of models				

Grand Total = **Rs. (in figures).....**

Total Cost (in words) : Rs.....

*** Unit rate per sq.mtr where ever applicable**

Date:

Place:

Signature of authorized person

Name
(Company Seal)

_____ In the capacity of

Duly authorized by

* Sum of all figures in last column.

Note :

1. No cutting or over-writing is allowed. Any cutting or overwriting will lead to rejection of the bid.
2. If any tax are payable by the contractor to the Government or any other authority it shall not be bidding on MoES to pay any kind of taxes except service tax as applicable paid to the contractor.
3. The Bid security amount (BSA) amount should be adjusted in the amount of performance guarantee which is @ 10% of total work
4. Signature on all the page in TB & FB by the bidder along with Company stamp