

MoES/Misc./Foundation Day/1/2016 PC-V
GOVERNMENT OF INDIA
MINISTRY OF EARTH SCIENCES
“PRITHVI BHAWAN”,
IMD COMPLEX, LODI ROAD,
NEW DELHI – 110 003

Dated. 10/06/2016

CORRIGENDUM

In Partial modification of e-tender document No. MoES/Misc./Foundation Day/1/2016 PC-V, dated 30th May, 2016 for invitation of e-tenders from leading Event Management Agencies for organization of a function on the occasion of completion of its 1st Decade and its Foundation Day celebration in the Plenary Hall of Vigyan Bhawan, New Delhi on 27th July, 2016, the following corrigendum may be noted.

1. The following Appendix and annexure of the tender document has been modified
 - a. Appendix-I (Requirement of Backdrop/parking stickers/Entry Badgers/Hoardings/Digital printed lanyards for entry badges)
 - b. Annexure E (PRICE BID for managing the event of 10th Year Foundation Day Function of Ministry of Earth Sciences on 27th July, 2016 at Plenary Hall Vigyan Bhawan, New Delhi.
3. Revised Annendix I and Annexure-E is enclosed. All the bidders are requested to submit the bids strictly as per the revised annexure.
4. All other contents of the tender document remain unchanged.
5. Any corrigendum/addendum regarding this tender will be available in the above said websites only.

SD/--
(Shri. Rishi Kumar)
Deputy Secretary to Govt. of India
011- 24669509

Requirement of Backdrop/Parking Stickers/Entry Badges/Hoardings/Digital Printed Lanyards for entry badges

| <u>S.NO.</u> | <u>DESCRIPTION</u> | <u>SIZE</u> | <u>QTY.</u> |
|---------------------|---|--------------------|--------------------|
| 1 | Backdrop Side Wing - Inside Hall | 6 x 14 ft | 2 |
| 2 | Main Backdrop - Inside Hall | 32 x 14 ft | 1 |
| 3 | Theme Panel - on Dais | 8 x 2 1/2 ft | 1 |
| 4 | Atrium | | 0 |
| 5 | welcome hoarding | 16 x 7 ft | 2 |
| 6 | podium panel | 2 x 4 ft | 2 |
| 7 | welcome panel | 4 x 8 ft | 6 |
| 8 | road hoarding | 6 x 12 ft | 8 |
| 9 | Direction Panel | 2 x 6 ft | 6 |
| 10 | Parking Direction Panel | 5 x 6 ft | 4 |
| 11 | Alighting Panel | 5 x 6 ft | 2 |
| 12 | LED Wall frame | 12ft x 12ft | 3 |
| 13 | Parking Stickers (1500 Nos. Ordinary & 100 VIP) | 4 x 6 inches | 1600 |
| 14 | Entry Badges | 3 1/2 x 5 inches | |
| | Invitee | | 1200 |
| | Awardee | | 70 |
| | awardee invitee | | 150 |
| | event crew | | 125 |
| | media | | 100 |
| | organiser | | 50 |
| | staff | | 50 |
| | VIP | 100 | |
| 15 | Digital Printed Lanyards for entry badges | | 1845 |

Annexure - E

PRICE BID for managing the event of 10th Year Foundation Day Function of Ministry of Earth Sciences on 27th July, 2016 at Plenary Hall, Vigyan Bhawan, New Delhi

| S.No. | Item Description | Qty. | Unit | Unit Price (Rs.) | Total Price (Rs.) | S.Tax (Rs.) | VAT (Rs.) | Total Cost (Rs.) |
|----------|---|------|------|------------------|-------------------|-------------|-----------|------------------|
| 1 | 2 | 3 | 4 | 5 | 6 (3 X 5) | 7 | 8 | 9 (6+7+8) |
| A | Manpower Requirement | | | | | | | |
| 1 | Ushers (10 Male & 10 Female) | 20 | Nos. | | | | | |
| 2 | Manpower for Help Desk/Reception | 4 | Nos. | | | | | |
| 3 | Well Qualified Compere | 1 | No. | | | | | |
| 4 | Stage Supervisor | 1 | No. | | | | | |
| 5 | Well experienced Female Ushers for carrying the awards | 6 | No. | | | | | |
| 6 | Singers for Saraswati Vandana with musical instruments | 4 | No. | | | | | |
| B | AUDIO & VIDEO FACILITY | | | | | | | |
| 1 | LED Wall as per specification mentioned at Clause 2.1.2a Size 10ft(Width) X 8ft(Height) Pixels 2.8 or better quality | 3 | No. | | | | | |
| 2 | LCD/LED TV Screen 52" or above | 3 | No. | | | | | |
| 3 | Required infrastructure for augmenting audio video system of Vigyan Bhavan for better output | 1 | No. | | | | | |
| 4 | Video Coverage for 27-07-2016 (20 copies of DVDs must be provided to the Ministry with proper mixing and editing in addition to source media) | 1 | Day | | | | | |

| | | | | | | | | | |
|----------|--|------|-----|--|--|--|--|--|--|
| 5 | Still photography coverage (02 numbers of albums of 200 selected photos in addition to all the photographs in digital format must be provided to the Ministry) | 1 | Day | | | | | | |
| C | Printing & Stationery | | | | | | | | |
| 1 | Printing of Invitation Card & its envelop | 2000 | No. | | | | | | |
| 2 | Printing of Dinner Card & its envelop | 250 | No. | | | | | | |
| 3 | Printing of Car Parking Lable (VIP & Ordinary) | 2000 | No. | | | | | | |
| 4 | Printing of Name Plates for Dais, Sign Boards, Name Stickers for awardees/Orgnaisation/VIPs/Press/etc. | 125 | No. | | | | | | |
| 5 | Backdrop Side Wing - Inside Hall--6 x 14 ft each | 2 | No. | | | | | | |
| 6 | Main Backdrop - Inside Hall--32 x 14 ft | 1 | No. | | | | | | |
| 7 | Theme Panel - on Dais--8 x 2 1/2 ft | 1 | No. | | | | | | |
| 8 | welcome hoarding --16 x 7 ft – each | 2 | No. | | | | | | |
| 9 | podium panel--2 x 4 ft – each | 2 | No. | | | | | | |
| 10 | welcome panel--4 x 8 ft – each | 6 | No. | | | | | | |
| 11 | road hoarding--6 x 12 ft – each | 8 | No. | | | | | | |
| 12 | Direction Panel--2 x 6 ft | 6 | No. | | | | | | |
| 13 | Parking Direction Panel--5 x 6 ft – each | 4 | No. | | | | | | |
| 14 | Alighting Panel--5 x 6 ft | 2 | No. | | | | | | |
| 15 | Entry Badges--3 1/2 x 5 inches -- 8 categories along with digital printed lanyards | 2000 | No. | | | | | | |
| 16 | Printing & Framing of Citations of Life time Excellence & National Awardees - size A4 | 5 | No | | | | | | |
| 17 | Printing & Framing of Citations of Young Researchers/Scientists/Engineers Awardees - size A4 | 15 | No | | | | | | |
| 18 | Printing & Framing of Citations for winners of Drawing Competition (School Children) - size A4 | 10 | No. | | | | | | |

| | | | | | | | | |
|--------------------|---|------|-------|--|--|--|--|--|
| 19 | Printing of Award Booklet (500 nos.) | | | | | | | |
| 19.1 | Cover Page | 4 | pages | | | | | |
| 19.2 | Inside Pages (Approx. 80 pages) | 80 | pages | | | | | |
| 20 | Printing of key note address (1000 nos.) | 4 | pages | | | | | |
| 21 | Printing of Ministry's Brochure (1000nos) | | | | | | | |
| 21.1 | Docket | 1000 | Nos. | | | | | |
| 21.2 | 40 Leaflets (back to back) | 1000 | Nos. | | | | | |
| 21.3 | Strategy document | 75 | Nos. | | | | | |
| D | Preparation & Supply of Shields/Shawls/Mementos/Bags. | | | | | | | |
| 1 | Gold Plated Plaque for Life Time Excellence Awardee | 1 | No | | | | | |
| 2 | Silver Plated Plaque for National Awardees/Chief Guests/Guest of Honors/etc | 10 | No | | | | | |
| 3 | Office Bags | 250 | Nos. | | | | | |
| 4 | Shawls | 11 | Nos. | | | | | |
| E | Supply of Refreshments for School Children @ Rs.100/- per person | 500 | Nos. | | | | | |
| Grand Total | | | | | | | | |

Grand Total in Words : Rupees _____

Note:

- 1 The quoted prices/rates are valid for 60 days from the due date of opening of the tender.

- 2 No cutting or over-writing will be allowed. Any financial bid with over-writing or cutting will be disqualified.
- 3 The number of items to be procured/got printed/to be made may increase or decrease and in that case pro-rata payment will be made based on the unit cost quoted by the firm in the price Bid.

Seal and Signature of Tenderer
(Name and Designation of the authorized signatory)