

## Annexure – E

**PRICE BID for managing the event of Foundation Day Function of Ministry of Earth Sciences on 27<sup>th</sup> July, 2018 at Plenary Hall, Vigyan Bhawan, New Delhi**

S.No.	Item Description	Qty.	Unit	Unit Price (Rs.)	Total Price (Rs.)	GST (Rs.)	Total Cost (Rs.)
1	2	3	4	5	6 (3 X 5)	7	8 (6+7)
<b>A</b>	<b>Manpower Requirement</b>						
1	Ushers (10 Male & 10 Female)	20	Nos.				
2	Manpower for Help Desk/Reception	2	Nos.				
3	Well Qualified Compere	1	No.				
4	Stage Supervisor	1	No.				
5	Well experienced Female Ushers for carrying the awards	6	No.				
6	Singers for Saraswati Vandana with musical instruments	10	No.				
7	Manpower for Help Desk at entrance of Vigyan Bhawan	2	No.				
<b>B</b>	<b>AUDIO &amp; VIDEO FACILITY</b>						
1	<b>LED Wall as per specification mentioned at Clause 2.1.2a Size 10ft(Width) X 08ft(Height) Pixels 2.8 or better quality. For Plenary hall</b>	1	No.				
2	LCD/LED TV Screen 52” or above	0	<b>Deleted</b>				

3	<b>Required infrastructure for augmenting audio video system of plenary hall Vigyan Bhavan for better output</b>	1	No.				
4	<b>Required infrastructure for augmenting audio video system of hall no.6 Vigyan Bhavan for better output</b>	1	No.				
4	Video Coverage for 27-07-2018 (20 copies of DVDs must be provided to the Ministry with proper mixing and editing in addition to source media)	1	Day				
5	Still photography coverage (02 numbers of albums of 200 selected photos in addition to all the photographs in digital format must be provided to the Ministry)	1	Day				
<b>C</b>	<b>Printing &amp; Stationery</b>						
1	Printing of Invitation Card & its envelop (as per sample approved) (i) Envelope– 4 colour, 300 GSM, (ii) Cards- Ivory cards atleast 300 GSM, bilingual	2000	No.				
2	Printing of Dinner Card & its envelop (as per sample approved) (i) 4 colour, Ivory cards atleast 300 GSM, bilingual	250	No.				
3	Printing of Car Parking Label (VIP-100 & Ordinary-1900) (as per sample approved)	2000	No.				
4	Printing of Name Plates for Dais, Sign Boards, Name Stickers for awardees/Orgnaisation/VIPs/Press/etc. (as per sample approved) -bilingaul	125	No.				
5	Printing & Framing of Citations of Life time Excellence, National Awardees and Woman Scientist (Size of the citation- A4 Size) (as per sample approved)	6	No				
6	Printing & Framing of Citations of Young Researchers/Scientists/Engineers Awardees (Size of the citation- A4 Size) (as per sample approved)	2	No				
7	Printing & Framing of Citations for Certificate of Merit and Hindi Maulik Pustan Lekhan (Size of the citation- A4 Size) (as per sample approved)	15	No.				
8	<b>Printing of Award Booklet</b> (500 nos.) (as per sample approved)						
8.1	Cover Page (as per sample approved) 4 colour, Glossy laminated atleast 350 GSM	4	pages				

8.2	Inside Pages (Approx. 80 pages) (as per sample approved) 4 colour, Glossy laminated atleast 220 GSM	80	pages				
<b>9</b>	<b>Printing of key note address (number of pages.08)</b> (as per sample approved) – 4 colour, atleast 300 GSM	1000	Nos.				
<b>10</b>	<b>Printing of Ministry’s Brochure (750 nos) in English and Hindi</b> (as per sample approved)						
10.1	Docket (English) (as per sample approved) Matt laminated imported art card – 4 colour, atleast 350 GSM	750	Nos.				
10.2	45 Leaflets (back to back) (English) (as per sample approved) 4 colour, Gloss art paper atleast 130 GSM	750	Nos.				
10.3	Docket (Hindi) (as per sample approved) Matt laminated imported art card – 4 colour, atleast 300 GSM	750	Nos.				
10.4	45 Leaflets (back to back) (Hindi) (as per sample approved) Gloss art paper – 4 colour, atleast 130 GSM	750	Nos.				
<b>D</b>	<b>Backdrop/Parking Stickers/Entry Badges/Hoardings/Digital Printed Lanyards for entry badges (Appendix 1)</b>						
<b>1</b>	Backdrop Side Wing – Inside Hall–6 x 14 ft each	2	Nos.				
<b>2</b>	Main Backdrop – Inside Hall–32 x 14 ft	0	No.				
<b>3</b>	Theme Panel – on Dais–8 x 2 1/2 ft	1	No.				
<b>4</b>	Welcome hoarding --16 x 7 ft – each	2	Nos.				
<b>5</b>	Podium panel–2 x 4 ft – each	2	Nos.				
<b>6</b>	Welcome panel–4 x 8 ft – each	6	Nos.				
<b>7</b>	Road hoarding–6 x 12 ft – each	8	Nos.				
<b>8</b>	Direction Panel–2 x 6 ft	6	Nos.				
<b>9</b>	Parking Direction Panel–5 x 6 ft – each	4	Nos.				
<b>10</b>	Alighting Panel–5 x 6 ft	2	Nos.				
<b>11</b>	LED Wall frame—12ft x 12ft	3	Nos.				
<b>12</b>	Entry Badges–3 1/2 x 5 inches – 8 categories along with digital printed lanyards (2000 Entry Badges and 2000 lanyards) (Appendix 1)	4000	Nos.				
<b>13</b>	<b>Main Backdrop – Inside Hall no.6 –20 x 12 ft</b>	<b>1</b>	<b>No.</b>				
<b>14</b>	<b>Podium panel– Inside hall no.-6-2 x 4 ft – each</b>	<b>2</b>	<b>Nos.</b>				

<b>E</b>	<b>Preparation &amp; Supply of Shields/Shawls/Mementos/Bags.</b>						
1	Silver Plaque for National Awardees/Chief Guests/Guest of Honours/etc. (Size Approx 6 inch (Oval)) (weight 100 gms. Within cost not exceeding Rs.15000/- and sample as approved by the committee)	1	No				
2	Silver Plaque for National Awardees/Chief Guests/Guest of Honours/etc. (Size Approx 6 inch (Oval)) (weight 75 gms. Within cost not exceeding Rs.10000/- and sample as approved by the committee)	4	Nos.				
3	Silver Plaque for Woman Scientist (Size Approx 6 inch (Oval)) (weight 75 gms. Within cost not exceeding Rs.10000/- and sample as approved by the committee)	1	No.				
4	Shield/mementoes for Best Employee Awardees/Certificate of merit/Winner of Drawing Competition (Children)/Earth Science Olympiad medal winners/Hindi Maulik Pustak Lekhan. (within cost not exceeding Rs.2000/- and sample as approved by the committee)	70	Nos.				
5	Shawals (within cost not exceeding Rs.3000/- and sample as approved by the committee)	10	Nos.				
6	Office Bags (sample as approved by the committee)	100	Nos.				
<b>F</b>	Supply of Refreshments for School Children @ Rs.100/- per person	500	Nos.				
<b>G</b>	Web casting of the entire event from Vigyan Bhawan, on 27 <sup>th</sup> July 2018 for both the session (entire day) (Plenary hall and hall no 6)	1	day				
<b>Grand Total</b>							

Grand Total in Words : Rupees \_\_\_\_\_

**Note:**

- 1 The quoted prices/rates are valid for 60 days from the due date of opening of the tender.
- 2 No cutting or over-writing will be allowed. Any financial bid with over-writing or cutting will be disqualified.
- 3 The number of items to be procured/got printed/to be made may increase or decrease and in that case pro-rata payment will be made based on the unit cost quoted by the firm in the price Bid.

Seal and Signature of Tenderer

(Name and Designation of the authorized signatory)

**Hiring of Event Management Agency for the Foundation Day Function of Ministry of Earth Sciences on 27<sup>th</sup> July, 2018 at Vigyan Bhawan, New Delhi**

**Tender specifications for the compliance for financial bid**

Grand total: Rs. ----- (Rs. in figures)

: Rs. ----- (Rs. in words)

Date:

Place:

Signature of authorized person

Name:

(Company seal)

