

File No.I-20/95/2023 (E-12640)
भारत सरकार/Government of India
पृथ्वी विज्ञान मंत्रालय/Ministry of Earth Sciences

पृथ्वी भवन, लोदी रोड/'Prithvi Bhawan', Lodi Road

न्यू दिल्ली-110003/New Delhi – 110003

दिनांक: 05 अक्टूबर, 2023.

Dated: 05 October, 2023

कार्यालय ज्ञापन/ OFFICE MEMORANDUM

विषय: Annual Report and other documents of Ministry of Earth Sciences for the year 2023-24 - regarding.

As per advice of Ministry of Parliamentary Affairs, every year Annual Report together with Detailed Demand for Grants (DDG), Outcome Budget and Background Note of the Ministry is prepared and printed in both Hindi and English version in terms of the Official Language Act, 1963 and sent to Lok Sabha & Rajya Sabha Secretariat and other Departments after end of Budget session.

2. In the interest of timely preparation/printing of above, Head of organizations of MoES are requested to furnish the relevant materials/inputs with photographs by **4th December, 2023** positively, both in soft and hard copies format. While furnishing the material, the photographs/images of slides etc. should to be ensured of high resolution not less than 300 DPI. The **Arial font with size 12** is to be used for text. The matter may be authenticated and routed/vetted by the concerned Programme Officer.

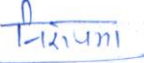
3. The name of the programme officers and subject matter pertaining to them is given below:

Overview	Dr. Mahesh Kumar, Sc. 'G'
ACROSS (IITM and NCMRWF)	Dr. Kamaljit Ray, Sc.'G'
ACROSS (IMD)	Dr. Mahesh Kumar, Sc.'G'
OSMART (NIOT, NCPOR, NIO, IMMT)	Dr. Vijay Kumar, Sc.'G'
OSMART (INCOIS, ITCO Ocean, NCCR, CMLRE, OOMAS, MLR&CR), Blue Economy & BBNJ, Operation and maintenance of Research Vessels	Cdr. P.K. Srivastava, Sc.'G'
PACER	Dr. Vijay Kumar
SAGE	Dr. N. Khare, Sc.'G'
REACHOUT	Dr. Jagvir Singh, Sc.'G'
DOM	Dr. M.V. Ramana Murthy
International Cooperation	Cdr. P.K. Srivastava, Sc.'G'
Budget Planning, DGQI OOMF, PRAYAS)	Dr. Vandana Choudhary, Sc.'F'
Publications	Dr. Mahesh Kumar, Sc.'G'
Acknowledgements	Dr. Mahesh Kumar, Sc.'G'

Administrative support

Citizen Charter	DS (ICC)
Establishment, Staff Strength, Implementation of the judgments/orders of the CAT Capacity Building and Human Resources Development	DS/US (Establishment)
Report of the Comptroller and Auditor General of India, Significant Audit Point Printed in the last years Audit Report	DS (ICC)
Progressive Use of Hindi	Assistant Director (OL)
Vigilance Activities and Achievements	DS (Vigilance)
Parliament Matters	Director/US(Parliament)
Budget and Accounts	Controller of Accounts

4. All Programme Officers are requested to submit the requisite information/material to Dr. R.S. Mahes Kumar, Sc. 'G' and information relating to administrative side may kindly be furnished to the undersigned.
5. Dr. Vandana Chaudhary, Sc. 'F' will prepare Outcome Budget and Background Note.
6. MoES (HQ) will be responsible for printing of the annual report.
7. This issues with the approval of competent authority.


05/10/23

(निरुपमा शर्मा)/(Nirupma Sharma)

अवर सचिव भारत सरकार/Under Secretary to Government of India

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✉ n.sharma68@gov.in

1. Dr. R.S. Mahesh Kumar, Sc. 'G', Dr. Kamaljit Ray, Sc. 'G', Dr. Vijay Kumar, Sc. 'G', Cdr. P.K. Srivastava, Sc.'G', Dr. N. Khare, Sc.'G', Dr. Jagvir Singh, Sc.'G', Dr. M V Ramana Murthy, Sc. 'G', and Dr. Vandana Chaudhary, Sc.'F'.
2. Controller of Accounts, MoES, New Delhi.
3. Director General of Meteorology. India Meteorological Department, Mausam Bhawan, New Delhi.
4. Director, National Center of Medium Range Weather Forecasting A-50, Phase-II, Institutional Area, Sector-62, NOIDA-201307 (U.P)
5. Director, Centre of Marine Living Resources and Ecology, Kendriya Bhawan, Block 'C' Post Box No. 5415 Post Office, C.S.E.S. Kochi-682037.
6. Director, NCS, New Delhi.
7. Director, National Center for Coastal Research, NIOT Campus, Velacherry – Tambaram Main Road, Pallikarani, Chennai-600100.
8. Director, National Center for polar and Ocean Research, Headland Sada, Vasco-Da-Gama, Goa – 403804.
9. Director, Indian National Center for Ocean information Service, "Ocean Valley" Pragathi Nagar (BO) Nizampet (SO) Hyderabad-500090.
10. Director, Indian Institute of Tropical Meteorology, Dr. HomiBhala Road, Pashna, Pune-411008.
11. Director, National Institute of Ocean Technology, NIOT campus, Velachery Tembaram, Main Road, Pallikarani, Chennai 601302.
12. Director, National Institute of Ocean Technology, NIOT campus, Velachery Tembaram, Main Road, Pallikarani, Chennai 601302.
13. Director, National Centre for Earth Science studies, P.B. No. 7250, Akkulam, Thiruvananthapuram-695011.
14. Dir (GA)/US(GA)/SO(GA) for printing of Annual Report of MoES.
15. JD(OL), DS(ICC), DS(Audit), DS(Estt), US(Estt.), US(Vig/Parl) MoES, New Delhi.
16. Dir (IT), MoES, New Delhi.
17. PSO to Secretary and Sr. PPS to JS (ES) for Information.