



### **Smt. Kanta Sanhotra**



Smt. Kanta Sanhotra performs all duties of DDO, NCMRWF such as payment of salaries to employees, payment of contingency, medical, LTC, TA & other bills & arrears, Return filling of TDS & WCT despite having additional charge of S.O. in MoES. She discharges all the duties of DDO in efficient & time bound manner.

### **Smt. Sobhana S. Nair**



Smt. Sobhana S. Nair has been entrusted the work of CDDO of CMLRE. She has thorough knowledge of official work and related rules and regulations. She ensures the drawing and disbursing of all payments related to CMLRE staff, projects staff under MLR-Programme and contingent bills. She also ensured the timely payment of membership fee (Annual contribution) to The Commission for the Conservation of Antarctic Marine Living Resources. She has functioned as member of the Purchase Committee of CMLRE. An official always ready to assist her superiors, colleagues and subordinates.

### **Smt. R. S. Salunke**



Smt. R. S. Salunke is at present working at IITM Pune in the Establishment Division. She is in charge of personnel Section and Service Benefit Unit. She is responsible for all Personal Files, Pension files, and Service Book and dispatch of letters. She is also dealing with the files of all categories of promotion cases, deputation files, RA/RF Contract employees and correspondence with MoES.

### **Dr. Hari Singh Sisodia**



Dr. Sisodia presently working in NCS was Involved in multidisciplinary activities related to technical & scientific aspects and management under the Seismic Hazard Microzonation of NCT Delhi, wherein, a large program of Geotechnical/ Geophysical field survey coordination, sites identification, lab investigations, data interpretation and analyses at more than 550 sites, spread over Delhi was taken up. During the lab investigations, data interpretation,



analyses etc., quality of data was ensured by his active involvement. During the compilation for final report, he enthusiastically worked for review, corrections, preparation of revised report and its printing, publication on websites and report release function on 22.02.2016, by HMoES and HMoS(ES) in NCS. During the year, he actively contributed in preparation of arguments a matter of arbitration case in which, NCS won the case on 27.10.2015 and saved Rs.4031 Crores approximately. In addition to his routine duty of Science-techno management, he successfully handled all additional duties of Caretaker, Store, supervision of renovation work of Conference hall and Computer rooms and so many other administrative responsibilities.

### **Smt. Neelam Garg**



Smt. Neelam Garg is working in the ministry with two officers who are in-charge of IFD, Vigilance, ICC, Parliament, Hindi and IMD. She coordinates with various Division of the Ministry on official matters, handle various confidential papers carefully and timely submits the files/papers marked for a particular day. There were instances where she took extra initiatives and responsibilities. The officer is sincere, obedient, intelligent, industrious and conscientious, systematic in work, eager to

learn new things and accepts additional responsibility.

### **Smt. Preetha A. Menon**



Smt. Preetha Anil Menon, Scientific Assistant, joined IMD on May 1997, and is presently associated with hydrometeorological services in Climate Application Group of IMD, Pune. She has made significant contribution in the preparation of daily/monthly rainfall normal's which are being used by IMD and other state government agencies. She has also contributed in the important IMD publications viz. "Rainfall Atlas of India" and "100 years monthly rainfall data series of IMD" which are

widely used by research bodies for undertaking studies on climate variability. She has also developed software for computation of Standardized Precipitation Index (SPI) for the districts, which are used for drought monitoring in monthly and weekly scale. These products are being used by IMD for National Agromet Advisories. She has also developed a program for generation of SPI district forecast (weekly) using IMD GFS/MME district rainfall forecast as the input. She is also engaged in research activities mainly on observed climate changes, extreme rainfall analysis, flood risk analysis. She has five research publications including one in an International Journal.