

F.No.A-12023/1/2021-Estt.
Government of India
Ministry of Earth Sciences
PrithviBhavan, Lodhi Road, New Delhi-110003

Dated 2 July, 2021

Subject: Filling up the post of Director, National Centre for Polar and Ocean Research(NCPOR), Goa on deputation (including short-term contract)/absorption failing which by Direct Recruitment (on tenure) basis.

The MoES invites applications for the post of Director, National Centre for Polar and Ocean Research(NCPOR), Goa in the Pay Level 15 of Pay Matrix (Rs. 182200-224100), an Autonomous Body under the Ministry of Earth Sciences (MoES), Govt. of India, established in 1998 registered under The Societies Registration Act.

The main aim and objectives of NCPOR, Goa are as under:-

- Committed to excellence in planning, promotion, co-ordination and execution of the entire gamut of polar and Southern Ocean scientific research and related logistic activities;
- For continual improvement we shall ensure a perceptible and influential presence of India in Antarctica, Arctic and the ocean realm through Scientific Expeditions, knowledge sharing and Research Publications; and
- To plan, promote, co-ordinate and execute the entire gamut of polar science and logistics activities of the country in order to ensure a perceptible and influential presence of India in the Polar Regions and to uphold our strategic interest in the global framework of Nations engaged in the studies of the Polar Regions and surrounding Oceans.

Qualification and Experience

Essential:

- (i) Ph.D in Natural Science or Engineering/Technology with either Master's degree in Natural Science or Bachelor's Degree in Engineering/Technology from a recognized university/Institute
- (ii) 21 years' experience - in research and development in relevant field such as Ocean Science/Oceanography/Marine Sciences/Polar Science/Cryosphere as evidenced by research papers/reports/patents

Desirable:

Post-doctoral research experience in the relevant field

Note: For further details, see the NCPOR website <http://www.ncpor.gov.in>.

Job Description: The Director, who is the Chief Executive Officer of the institute, is responsible for formulation, development and implementation of various technology mission mode programmes and other technical support activities implemented by NCPOR. He / She is also responsible for formulation of planning, administration and functioning of the Centre as well as the execution of the in-house R&D activities.

Scale of Pay: The post of Director is in the HAG pay scale **Pay level -15** (Rs. 182200-224100) and other allowances are as per the rules of the Institute.

Age limit (as on the normal closing date – not on the closing date meant for remote areas):

For Direct Recruitment– Preferably below 56 years. Relaxation can be considered in respect of exceptionally qualified or/and experienced candidates.

For Deputation -Below 58 years

Method of Recruitment:

Deputation (including short term contract); Failing which by Direct Recruitment(on tenure basis) for a period of 5 years or up to the age of superannuation whichever is earlier subject to satisfactory performance(Re-appointment for subsequent tenures or up to the age of superannuation whichever is earlier can be granted by following the procedure laid down by the Government).

Scientists/Officers/ possessing educational qualification as specified for direct recruitment and working at the Government of India or State Governments or Union Territory Administrations including their attached and subordinate offices or Universities or recognized research institutions or PSU or Semi Government or Statutory or Autonomous Organizations/ Government funded Research organization/ Institutes etc. :

i. holding analogous posts on regular basis in the parent cadre or department

Or

ii. with 3(three) years 'regular' service in posts in the Pay Level 14 of Pay Matrix (Rs. 144200 - 218200) in the parent cadre or department.

Or

iii. with 5(five) years 'regular' service in posts in the Pay Level 13A of Pay Matrix (Rs. 131100- 216600) in the parent cadre or department.

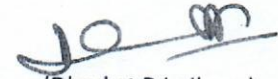
Note 1:-

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years, which can be extended further upto 5 years after seeking approval of the Competent Authority as per Govt. of India norms.

Selection process: Persons interested in this post are requested to send their application in the pro-forma at Annexure-I. The application complete in all respects should be addressed to the Under Secretary (Estt.), Ministry of Earth Sciences, Prithvi Bhavan, Lodhi Road, New Delhi - 110003 and should reach within 6 weeks (42 days) (60 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangti Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) from the publication of the advertisement in Employment News. MoES may also

invite nominations from the leading scientists/experts, scientific departments/ organizations for consideration for the post.

Details and format relating to the post may be downloaded from the website of Ministry of Earth Sciences i.e. www.moes.gov.in & Department of Personnel & Training www.persmin.gov.in




(Dharkat R Luikang)
Under Secretary (Estt.)
Tel: 011-24669529

General Conditions:

- I. The Ministry reserves the right to cancel the recruitment without assigning any reason.
- II. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. If the number of applications received in response to advertisement is large, it shall not be convenient/possible for the Assessment Board to interview all the candidates. The Ministry reserves the right to restrict the number of candidates to be called for interview to a reasonable limit on the basis of desirable qualifications and/or experience. No correspondence shall be entertained with candidates who are not called for interview/selected for appointment. Canvassing in any form will result in disqualification of candidature.
- III. Experience will be counted after completion of essential academic qualifications.
- IV. How To Apply: Applications should be neatly typed on thick plain paper (A-4 size 210 x 297 mm) in the prescribed format given below:
 - (a) Candidates working in Government/Semi-Government Department/Public Sector Undertaking /Autonomous/Statutory organization should apply through proper channel.
 - (b) Copies of certificates in support of educational qualifications, date of birth, disability (OH, PH), community (in case of SC/ST/OBC candidates only) and experience should be attached with the application. Candidates will have to produce the original certificates as and when required.
 - (c) Applications received after the closing date or received incomplete in any respect are liable to be summarily rejected. No representation against such rejection shall be entertained.
 - (d) Completed applications should be sent to the Deputy Secretary (Estt.), Ministry of Earth Sciences, PrithviBhavan, Lodhi Road, New Delhi - 110003, by Registered Post in a cover super scribed "Application For The Post Of Director, NCPOR, Goa" within 42 days (60 days for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep) from the date of publication of this advertisement in employment news.

This advertisement is also available on DoP&T's website www.persmin.nic.in, MoES website www.moes.gov.in & NCPOR website <http://www.ncpor.gov.in>.


(Dharkat R Luikang)
Under Secretary

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New Delhi- 110003

Annexure - I
FORMAT OF APPLICATION

Affix Passport
size
Photograph

1.	i) Advertisement No. ii) Post for which applied			
2.	Name in full (in block letters)			
3.	Father's/Spouse's name			
4.	(a) Date of Birth	Date	Month	Year
	(b) Age as on closing date			
5.	Nationality			
6.	Religion			
7.	Category (SC/ST/OBC/HH/General)			
8.	Whether documentary proof from appropriate authority in support of your claim being SC/ST/OBC is enclosed (please tick)	Yes	No	
9.	Address for correspondence (in block letters with pin code)			
10.	Permanent address (in block letters)			

11.	Contact Mobile Number/email-id			Mobile: Email:		
12.	Educational Qualifications (in chronological order from 10 th standard onwards)					
S.No.	Courses Passed	University/Institution/Board	Year of passing	Subjects taken	Result with Division/Class	
13.	Professional Training					
Organization	Period			Days of Training		
	From	To				
14.	Employment Records (in chronological order starting with the first job)					
Name and address of employer/institution	Period			Designation of post held and scale of pay	Nature of work and level of responsibilities	
	From	To				
15.	Details of Last Employment Held (i) Permanent/Temporary/Ad-hoc (ii) Scale of Pay and Basic Pay (iii) Other Allowances (iv) Total Salary (i+ii) (v) Whether your organization is a Central Government Organization or State					

	<p>Government organization or Central Autonomous Institution or Central Government Undertaking or State Government Undertaking or Statutory Body or University or any other — please specify</p> <p>In case this employment is held on deputation/contract basis, please state,</p> <p>a. the date of initial appointment.</p> <p>b. period of appointment on deputation/contract</p> <p>c. name of the parent office/ organization/ service to which you belong</p>	
16.	Details of research work/experience, if any	
17.	Specialization with reference to experience desired for the post	
18.	Remarks - any other information you may wish to add (list of publications, membership of learned societies, awards and recognition, etc.)	
19.	Details of Enclosures	

20. Declaration

I certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time I am found to have concealed/distorted any material/information, my appointment shall be liable to be summarily terminated without notice/compensation.

Place:

(Name and Signature of Candidate)

Date:

Certificate To Be Given By The Head Of Organization/Office

Certified that the above particulars have been verified and found to be correct. It is also certified that no disciplinary/vigilance proceedings are either pending or contemplated against the officer. He/she has not been awarded any major/minor penalty during the last 10 years. His/Her up-to-date CR Dossier (including ACRs/APARs for the last 5 years) is enclosed. Integrity of the officer is also certified.

Place:

(Name and Signature of the Head of the Organization/Office with Official Seal)

Date:

एफ.नं.ए-12023/1/2021-स्था.
भारत सरकार
पृथ्वी विज्ञान मंत्रालय
पृथ्वी भवन, लोधी रोड, नई
दिल्ली 110003

अनुलग्नक - I
आवेदन का प्रारूप

पासपोर्ट साइज
फोटो चिपकाएं

1.	i) विज्ञापन संख्या ii) पद जिसके लिए आवेदन किया गया है			
2.	पूरा नाम (बड़े अक्षरों में)			
3.	पिता / पाते का नाम			
4.	(क) जन्म तिथि	तिथि	माह	वर्ष
	(ख) समापन तिथि का आयु			
5.	राष्ट्रीयता			
6.	धर्म			
7.	श्रेणी (एससी/एसटी/ओबीसी/एचएच/सामान्य)			
8.	क्या एससी / एसटी / ओबीसी होने के आपके दावे के समर्थन में उचित दस्तावेजी प्रमाण संलग्न हैं (कृपया चिह्नित करें)	हाँ	नहीं	
9.	पत्राचार के लिए पता (बड़े अक्षरों में, पिन कोड सहित)			
10.	स्थायी पता (बड़े अक्षरों में)			

11.	मोबाइल नंबर / ईमेल आईडी		मोबाइल: ईमेल:		
12.	शैक्षिक योग्यता (10 ^{वीं} से लेकर उच्चतम शिक्षा तक के क्रम में)				
	क्र.सं.	उत्तीर्ण किया गया पाठ्यक्रम	विश्वविद्यालय/संस्थान/बोर्ड	उत्तीर्ण करने का वर्ष	लिए गए विषय डिग्रीजन / श्रेणी के साथ परिणाम
13.	प्रोफेशनल प्रशिक्षण:				
	संगठन	अवधि		प्रशिक्षण अवधि	
		से	तक		
14.	नियोजन का विवरण (प्रथम नियुक्ति से प्रारंभ करते हुए, कालक्रमानुसार)				
	नियोक्ता / संस्थान का नाम एवं पता	अवधि		धारित पद नाम एवं वेतनमान	कार्य की प्रकृति एवं उत्तरदायित्वों का स्तर
		से	तक		
15.	पिछले धारित नियोजन का विवरण (i) स्थायी / अस्थायी / तदर्थ (ii) वेतन मान एवं मूल वेतन (iii) अन्य भत्ते (iv) कुल वेतन (i+ii) (v) क्या आपका संगठन केन्द्र सरकारी के अधीन है अथवा राज्य सरकारी के अधीन है				

	सरकारी संगठन अथवा केन्द्रीय स्वायत्तशासी संस्थान या केन्द्र सरकार का उपक्रम या राज्य सरकार का उपक्रम या वैधानिक निकाय या विश्वविद्यालय अथवा कोई अन्य - कृपया निर्दिष्ट करें यदि यह नियोजन प्रतिनियुक्ति / संविदा के आधार पर धारित हो, तो कृपया आरम्भिक नियुक्ति की तिथि बताएं। a. b. प्रतिनियुक्ति / संविदा पर नियुक्ति की अवधि c. मूल कार्यालय / संगठन / सेवा का नाम जहां से आप सम्बद्ध हैं	
16.	अनुसंधान कार्य / अनुभव का विवरण, यदि कोई	
17.	विशेषज्ञता (पद के लिए वांछित अनुभव के संदर्भ में)	
18.	टिप्पणी - कोई अन्य सूचना जिसे आप जोड़ना चाहते हों (जैसे कि प्रकाशन की सूची, प्रबुद्ध सोसायटीज की सदस्यता, पुरस्कार तथा सम्मान आदि।	
19.	अनुलग्नकों का विवरण	
20.	घोषणा	

मैं यह प्रमाणित करता हूँ कि मेरी जानकारी और विश्वास के अनुसार उपर्युक्त सूचना सही और पूर्ण है तथा किसी भी तथ्य को छिपाया/तोड़ा मरोड़ा नहीं गया है। यदि किसी समय पाया जाए कि मैंने किसी तथ्य /सूचना को छिपाया/तोड़ा मरोड़ा है तो मेरी नियुक्ति को बिना किसी सूचना/क्षतिपूर्ति के सार रूप में समाप्त किया जा सकता है।

स्थान:

(उम्मीदवार का नाम और हस्ताक्षर)

तिथि:

प्रमाणपत्र संगठन/कार्यालय के प्रमुख द्वारा दिया गया होना चाहिए।

प्रमाणित किया जाता है कि उपर्युक्त विवरणों को सत्यापित कर लिया गया है और वे सही पाए गए हैं। यह भी प्रमाणित किया जाता है कि अधिकारी के विरुद्ध कोई अनुशासनात्मक / सतर्कता कार्रवाई ना तो लंबित हैं और ना ही विचाराधीन हैं। पिछले 10 वर्षों के दौरान उनके ऊपर किसी मामूली / प्रमुख दंड नहीं लगाया गया है। उनका अद्यतित सीआर डोजियर (पिछले 5 वर्षों के लिए एसीआर / एपीएआर समेत) संलग्न है। अधिकारी की सत्यनिष्ठा भी प्रमाणित की जाती है।

स्थान:

(संगठन / कार्यालय प्रमुख का नाम एवं हस्ताक्षर समेत आधिकारिक मोहर)

तिथि: