



Group "C"

Shri Rattan Singh



Shri Rattan Singh has been working as junior assistant in the library of Ministry since 1983. Apart from routine library activities he has taken initiative and very much involved in the stock taking of the library. He records the issue and receipt of Magazines, journals to/from the officers/users of the Ministry. He caters to the needs of all officers/users regarding their demand for book, reports Journals News Articles etc. He has been always willing to extend the service required from library to all officers/users of the Ministry.

Shri Suresh Mishra



Shri Suresh Mishra has been working as Photo Copy Operator in the Ministry since 1982. . He does the photocopy of lengthy documents of the Ministry like Cabinet Note, Report of the expert Committee, SFC/EFC note, note for supplementary of starred question of Parliament. He puts in late hours during the parliament Session and other several occasions. He handles various confidential papers carefully.

Smt. Chhaki Eden Bhutia



Smt. Chhaki Eden Bhutia joined India Meteorological Department in 1990 and is currently working as Upper Division Clerk at Meteorological Centre, Gangtok. She efficiently handles all cash related matters of the office. She is dynamic and discharges her duties promptly. She carries positive attitude and always ready to take additional responsibility and has the capability to carry them out. Her relation with the office superiors/ colleagues/ subordinates is excellent.

Shri M. Rathinavel



Shri M. Rathinavel presently working in CMLRE joined Sagar Sampada Cell under the erstwhile Department of Ocean Development in March 1994. During the tenure, he has participated in about 200 cruises including 3 international cruises which include one cruise to Southern Ocean namely First Indian Krill Expedition (FIKEX). He was out at sea about



3000 days and thereby helped successful collection of sampling required for all the MLR Projects since IX plan period onwards. He also puts sincere efforts during the Dry dock of the vessel both in India and abroad. Besides the regular duties, he actively participates in organizing in high level committee meetings.

Shri S.A. Sayyed



Shri S.A. Sayyed joined IITM in June 1984 and is presently working as driver for the Director, Secretary MoES & various VIP's visiting the Institute. He also undertakes driving duties outside Pune & Maharashtra during official tours (Mahabaleshwar, Karad, Mumbai, Goa, Gujarat, Andhra Pradesh, Tamilnadu Bangalore and Jaipur). He has other duties like Caretaker of Phase I and II Buildings, LIP, HPC Buildings, Canteen and IITM colony, in addition to his driving work. He is

extremely sincere and performs his duties with utmost devotion.

Shri Rajeev Kumar



Shri Rajeev Kumar is working in Delhi telemetry, North-East telemetry Networks and OSG unit of NCS. He looked after the maintenance of various Digital type of instrument installed under unmanned observatories and efficiently managed their functioning without any major breakdown. He has undertaken tours to various seismological observatories towards maintenance, inspection, site selection and installation of various seismic equipments. He downloads the data of

different stations and archives them. His dedicated and sincere efforts have generated valuable data archives. He has good technical skill in diagnosing the faults and complete overhauling of the digital seismographs. He has learned the maintenance of equipments by his own efforts through his experiences. He is always willing to take additional responsibility.

Shri J.A. Rajan



Shri J. A. Rajan works in NIOT and is involved in (i) onshore and offshore soil sample collection from various sites along TN, (ii) assisting scientist during vibrocoreing, (iii) carrying out Laboratory Analysis of samples collected and (iv) assisting the survey team during RTK Survey. He is hardworking and sincere in carrying out the assigned work in a time bound fashion. He is always keen in improving his working knowledge.