



Shri Awadhesh Prasad



Shri Awadhesh Prasad is presently working as SA in IMD. He is actively associated with works related to release of Grant-in-Aid to 130 AMUs under Gramin Krishi Mausam Seva (GKMS) Projects. Shri Prasad, efficiently handles all the proposals for timely release of the grants by verifying the statutory requirements and obtaining approvals of the Competent Authorities. He also participates in Annual Review Meeting of GKMS and training to Nodal Officers of AMUs for preparation of Utilization Certificates & Statement of Expenditure and Budget requirement.

Shri R.D. Nair



Shri R.D. Nair is at present working at IITM Pune. He assumed the charge at the Director's Office in March 2015, and carried out the following work which involves management of administrative activities at the Director's office: (i) Notes and dictations for the Director's office, (ii) Letter drafting and correspondence with various Ministry/Institutions, (iii) Record Keeping and maintenance at the Director's office, (iv) Handling of utility bills for the Director for reimbursements, (v) Arrangements of Director's proposed tours/deputation programs.

Smt. Poonam Chauhan



Smt. Poonam Chauhan is presently working in NCS. She is actively associated with checking the State of Health of servers of Real Time Seismic Monitoring Network & associated field stations and takes appropriate necessary action in case of problem with reception of data. She is also involved in the following work: (i) Retrieval of continuous one hour SEED files from archive of RTSMN server to external disk and to retrieve the missing data files during normal transmission, (ii) Retrieval and storage of event waveform data of North East telemetry Network and RTSMN Network for the analysis of events for preparation of seismological bulletin, (iii) Making duplicate copies of the above data for redundancy of data, (iv) supply of event waveform data of various network to different organizations and Scientists/RA/Project Scientist of NCS, (v) processing & timely payments of bills of various mobiles used for dissemination of earthquake information through SMS. She has improved the quality and efficiency of job by introducing her skills of programming in retrieval and storage of seismic data. She is also



assigned the work of Women Cell of NCS.

Shri A. Vadivelan



Shri A. Vadivelan works in NIOT and his duties include: (1) Significant role in realization of PROVe vehicle, data telemetry system and deck control unit and its testing for polar conditions, (2) Participation in 34th scientific expedition to Antarctica, support role for system integration, trouble shooting and deployment during the expedition with PROVe, (3) Incorporation of spectral radiance and irradiance sensor with PROVe telemetry system for coral reef expedition in

Andaman Islands, (4) Support role for up keeping and up gradation of ROSUB 6000 telemetry system. He has 3 publications to credit.

Shri Ganesh M. Chandvale



Shri Ganesh M. Chandvale Joined NCAOR on 21.10.1999. His duties include Research Vessel Management & Maintenance, Implementation of scientific cruises, launching Southern Ocean expeditions and scientific data archival/uploading, coordination with scientists/institutes and shipping agents in connection with cruise plans and logistics requirements, processing of AMC and shipping agency dues. He was involved in collection of several tons of polymetallic nodules from deep

sea in Central Indian Ocean needed for their analysis and bulk collection for metallurgic uses. Besides Research Vessel management, he was also active in outreach activities of NCAOR, Goa.

Smt. Lavanya G.



Smt. Lavanya G. presently working in NCESS has very good grasp over financial matters. Her duties predominantly relate to supervision of all matters relating to the Finance and Accounts section comprising of correspondences with the Ministry, budget preparation, timely submission of expenditure, submission of financial statements to the Ministry, ensure adequate availability of funds and settlement of accounts.

She is capable of conducting both statutory and AG audit independently. She is efficient in verification of purchase and payment bills, all financial vouchers, and service tax matters, projects and salary and Income Tax matters. She is very efficient and sincere at her work.