

File No.MoES/17/05/2009-Estt.
Ministry of Earth Sciences
Earth System Science Organisation

Ministry of Earth Sciences is looking for eligible candidates to fill up the following posts to work in its programme on Seismicity and Earthquake Precursor. The posts are purely on contract basis for the 12th Five year plan i.e. 2012-2017, extendable on year to year basis. Selected Candidates will be evaluated on year to year basis and will be granted extension only on satisfactory performance after each year. The details of posts to be filled are given below. Interested candidates may forward their Bio-data alongwith application in prescribed format to The Deputy Secretary (Estt), Room No. 101, Ministry of Earth Sciences, Prithvi Bhawan, IMD Campus, Lodhi Road, New Delhi-110003. The other details of the post and application form are available on Ministry's website www.moes.gov.in.

S. No.	Category of Posts	No. of Posts	Qualification and Experience	Age limit as on closing date	Job responsibilities	Consolidated Emoluments per month (Rs.)
1.	Project Scientist 'B'	01 (One)	<p><u>Eligibility Criteria</u> <u>Essential:</u></p> <p>(i) Master's Degree in Geology/Geophysics/Seismology with first class (60%) from a recognised University or equivalent. (ii) 3 year's experience in teaching (at graduate/post graduate level) or research and development in seismology/earthquake related studies supported by scientific publications.</p> <p><u>Desirable:</u></p> <p>(i) Exposure to seismological/ geophysical instrumentation, analysis of data and their interpretation and (ii) Implementation of R&D projects</p>	35 years	Project Scientist 'B' would be responsible for processing of the proposals for appropriate approvals and their implementation.	21,000/- + DA + HRA
2.	Personal Assistant	01 (One)	<p><u>Eligibility Criteria</u> <u>Essential:</u></p> <p>(i) Graduation from a recognised university. (ii) Stenography speed at 80 w.p.m. in English.</p>	30 years	(i) Taking dictation and Transcription (ii) Attending telephone calls,	Rs. 15000 (Consolidated amount per month)

					movement of files and papers etc. (iii) To maintain confidentiality and Secrecy of papers entrusted	
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General conditions:-

1. **Emoluments:** The fixed lump sum emolument on contract will be as mentioned against each.
2. **Age Limit:** - As indicated against each post. Age relaxation to SC/ST/OBC as per GOI norms. The candidates seeking age relaxation must produce the Caste Certificate in Original and an attested copy of the same.
3. The selected candidates shall have no claim either implicit or explicit, for their absorption or regularization in the programme.
4. Copies of certificates in support of educational qualifications, date of birth, and experience should be attached with the application.
5. **The last date for receiving of application in prescribed format will be 21 days from the date of publication of advertisement in newspaper.**

FORMAT OF APPLICATION

Affix passport size photography
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1.	Advertisement No.	MoES/17/05/2009-Estt				
2	Post for which applied					
3	Name in full (in block letters)					
4	Father's/Husband's Name					
5	(a) Date of Birth (dd/mm/yyyy)					
	(b) Age on Closing date(Date of walk-in-interview)					
6	Nationality					
7	Religion					
8	Whether belongs to SC/ST/OBC/PH/General					
9	Whether documentary proof from appropriate authority in support of your claim being SC/ST/OBC is enclosed (please tick)	Yes	No			
10	Address for correspondence (in block letters with pin code)					
11	Permanent address (in block letters)					
12	Educational Qualification (in chronological order from 10 th Standard onwards)					
	Sl. No	Courses Passed	University/Institution/Board	Years of Passing	Subject taken	Result with Division/Classes

13	Professional Training:					
	Organisation	Period		Details of Training		
14	Employment records (in chronological order, starting with the first job)					
	Name and address of employer/ institutions	Period		Designation of post held and scale of pay	Nature of word and level responsibilities	
		From	To			
15	If Employed Please State:					
	i) Permanent/Temporary/Ad-hoc			Rs.		
	ii) Scale of Pay and Basic Pay (Revised/Prerevised)			Rs.		
	iii) other allowances excluding			Rs.		
	iv) Total Salary (ii+iii)					
16	Details of research work/experience, if any					

17	Specialization (with reference to experience desired for the post)	
18	Give the names of two references (they must not be related to you) who are in a position to testify from their personal knowledge as to your fitness for the proposed engagement. They must be persons under whom you have worked or studied. i) Name with full address: ii) Name with full address:	
19	Any other information you may wish to add [Like list of publications, membership of learned societies, awards and recognition,	

	etc. (in brief)]	
20	Details of Enclosures	

22. Declaration

I certify that the above information is correct and complete to the best of my knowledge and belief and nothing has been concealed/distorted. If at any time I am found to have concealed/distorted any material/information. My engagement shall be liable to be summarily terminated without notice/compensation.

(Signature of Candidate)

Place:

Date: