

A-12011/2/2023-ADMN
OFFICE OF THE PRINCIPAL SCIENTIFIC ADVISER
TO THE GOVERNMENT OF INDIA

New Delhi, the 29th July, 2023

VACANCY CIRCULAR

Subject: Filling up of vacant post of Scientist 'G' in the Office of the Principal Scientific Adviser to the Government of India by Deputation.

Applications are invited from the Indian citizens for appointment to 01 (one) Post of Scientist 'G' in Pay Level - 14 in the Office of the Principal Scientific Adviser to the Government of India (O/o PSA to Gol) on deputation basis.

2. The mode of recruitment, eligibility criteria etc. are given in the **Annexure-I** attached to this Circular.

3. This Circular may be circulated to all the Government Ministries/ Departments including Scientific Organisations/ Laboratories. The applications of suitable officers, who can be relieved in the event of their selection, may be forwarded through proper channel, in the prescribed proforma (**Annexure-II**), for consideration for appointment to the post mentioned above, along with following documents: -

- i. Attested copies of Annual Performance Appraisal Reports for the last five years.
- ii. A certificate that no vigilance or disciplinary case is either pending or being contemplated, against the applicant;
- iii. A certificate indicating the details of major/minor penalties, if any, imposed on the officer during the last 10 years;
- iv. Integrity certificate duly signed by the Competent Authority; and
- v. Cadre clearance, by name to **Shri Vikas Srivastava, Deputy Secretary (Admn.), 328, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi-110011** within **45 days** from the date of issue of this Circular. It may also be made clear that the officer, who volunteers for the post, will not be allowed to withdraw his/her candidature subsequently. Application received after the last date or without confidential reports and other requisite documents or otherwise found incomplete will not be considered.

4. Screening/Selection Process: All the applications will be scrutinized by Eligibility/ Screening Committee constituted for the purpose. Selection shall be made by the Selection Committee after holding a personal interaction with the candidates shortlisted by the Screening Committee.

5. General terms:

- a. The number of posts to be filled may vary. This office reserves the right to fill vacancies arising subsequent to this advertisement under this recruitment process till the validity date of the panel of recommended candidate(s) in the main list or waiting list. This office also reserves the right to cancel the recruitment without assigning any reason.

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- b. The persons with disabilities shall be allowed to apply even if no vacancies are reserved for them. Such candidates will be considered for selection for appointment to the posts on general standard of merit.
 - c. The prescribed essential qualifications are minimum and the mere possession of the same does not entitle candidates to be called for interview. If the number of applications received in response to Advertisement is large, this office may restrict the number of candidates to be called for interview to a reasonable limit through a shortlisting process based on a well-defined criterion which may include possessing of desirable qualifications and/ or experience more than that prescribed in the advertisement and/or qualifications/ experience in a particular field as per the specific requirement of the Department.
 - d. A panel of candidates will be prepared from the candidates called for interview which will remain valid for one (01) year from the date of interview. The panel can be used to fill up the vacancy arising as notified in this advertisement as well as vacancies arising subsequently due to any reason (including vacancies arising due to resignation or selection for higher posts of Scientists of this office) till the date of validity of the panel.
 - e. No correspondence will be entertained from candidates who are not called for interview/ selected for appointment.
 - f. CANVASSING IN ANY FORM WILL RESULT IN DISQUALIFICATION OF CANDIDATURE.
6. How to apply:
- a. Applications should be neatly typed on thick plain paper (A-4 size 210 x 297mm) only in the prescribed format given at **Annexure-II**.
 - b. Candidates should apply through proper channel. Applications will be considered only if received through proper channel with NOC of the competent authority of parent Department/ Organisation of the candidates within the prescribed last date of receiving applications. Such applications if received after the last date shall not be considered even if an advance copy has been received from the candidate before the last date or the competent authority of parent Department/ Organisation has approved/ signed/ forwarded the applications before the last date but the same is received in O/o PSA after the last date. Hence it is the responsibility of such candidate to follow up their application in their Department/ Organization and ensure that their application, duly forwarded by their competent authority is received by O/o PSA within the prescribed time limit. NO RELAXATION SHALL BE GIVEN IN THIS REGARD.
 - c. Copies of certificates in support of educational qualifications, date of birth, Disability, Community (in case of SC/ST/OBC candidates only) and experience should be attached with the application with self-attestation. Candidates will have to produce the original certificates as and when required.
 - d. Applications received after the closing date or received incomplete in any respect are liable to be summarily rejected. This office shall not be responsible for any delay on the part of postal department for delivery of application even if posted before the last date. No representation against such rejection will be entertained.

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- e. Completed applications in all respects including photocopies of relevant documents/ certificates should be sent to **Shri Vikas Srivastava, Deputy Secretary (Admn.), Room No. 328, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi-110011**, by *Registered Post* or *Speed Post* in a cover superscribed "**APPLICATION FOR ONE POST OF SCIENTIST 'G'**" within **45 days** and within **60 days** for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh, Lahaul and Spiti District and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Islands and Lakshadweep from the date of publication of this Circular. In case the last date is Saturday/ Sunday or closed holiday then the day prior to that will be treated as last date of receipt of application. **Candidates are also advised not to send applications by ordinary posts or through courier.**
- f. Candidates desiring to deliver their applications by hand can do so only by delivering the application to Section Officer (Admn.), Room No. 328, O/o PSA to GoI, Vigyan Bhawan Annexe, Maulana Azad Road, New Delhi- 110011, by obtaining a duly signed receipt bearing date of receipt. No claim shall be entertained in the absence of such receipt.
- g. List of Applications received upto prescribed time and date shall be posted on website of this office after compilation of the same. The candidates are advised to check the status of their applications accordingly.



(Vikas Srivastava)

Deputy Secretary to the Government of India

Ph: 011-2302 2010

To

1. All Ministries/Department in the Government of India
2. The Chief Secretaries of all the State Governments
3. Department of Personnel & Training with request to upload this Circular on its web portal
4. Scientific Organisations/ Laboratories as per list attached
5. Technical team to upload this Circular on the website of Office of PSA to GoI
6. Employment News for publication of this Circular

Eligibility conditions etc. for the post of Scientist 'G' in the O/o PSA to the GoI

1. Name of the Organisation	Office of the Principal Scientific Adviser to the Government of India
2. Name of post	Scientist 'G'
3. Number of posts	One (01)
4. Scale of Pay	Level 14 of the Pay Matrix (Rs. 144200-218200/-)
5. Method of recruitment	By deputation
6. Eligibility	<p><u>1. Educational qualifications and experience:-</u></p> <p>(a) Essential:</p> <p>(i) Doctorate Degree in Natural Sciences or Agricultural Sciences or Master's Degree in Engineering or Technology or Medicine from a recognised University or Institute.</p> <p>(ii) Experience of fifteen years in Science and Technology organisations or Research and Development in Industrial and Academic Institutions or both, out of which at least seven years should be in:</p> <ol style="list-style-type: none">administering, planning, development or coordination of Science and Technology programmes;experience of evolving, managing and directing major programmes under any branch of Science and Technology;proven record of policy initiatives for the Science and Technology Sector;proven record of leading a team. <p>(b) Desirable:</p> <p>Post Doctorate research in Natural Sciences or Agricultural Sciences or Doctorate Degree in Engineering or Technology or Medicine from a recognised University or Institute as evidenced by certification by such University or Institute and publication of research work in Journals of repute.</p> <p>Note 1: The experience specified shall be the experience acquired by the candidate in Research and Development in an Industrial or Academic Institution or Science and Technology organisation, after obtaining the essential educational qualifications required for the post, however, the exact nature of experience in the required area shall be decided by the Competent Authority and indicated in the advertisement or circular for the relevant post.</p> <p>Note 2: The qualifications are relaxable at the discretion of the Competent Authority, for reasons to be recorded in writing, in the case of candidates otherwise well qualified.</p> <p>Note 3: The qualification (s) regarding experience is or are relaxable at the discretion of the Competent Authority, for reasons to be recorded in writing, in</p>

the case of candidates belonging to the Scheduled Castes or Scheduled Tribes, if at any stage of selection, the Competent Authority is of the opinion that sufficient number of candidates from these communities, possessing the requisite experience, are not likely to be available to fill-up the vacancies reserved for them.

2. Grades from which deputation to be made (Scientist 'G')

Scientists or technologists working in the Central Government or State Governments or Union territory Administrations or Central Government or State Government Undertakings or Universities or Recognised Research Institutions or Semi-Government or Statutory or Autonomous organisations in India or abroad:

- (a) (i) holding analogous posts on regular basis; or
- (ii) with two years' service in the grade rendered after appointment thereto on regular basis in level 13A in the pay matrix (Rs. 1,31,100-2,16,600) or equivalent; and
- (b) possessing the educational qualifications and experience prescribed for direct recruits under sub-paragraph (1) above.

Note 1: The period of deputation (including short-term contract), including the period of deputation (including short-term contract) in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or Department of the Central Government, shall ordinarily not exceed three years, which may be extended for further periods, as per the norms of the Department of Personnel and Training, with the concurrence of the lending organisation and with the approval of the Competent Authority.

Note 2: The departmental candidates in the feeder category, who are in the direct line of in-situ promotion under the Modified Flexible Complementing Scheme, shall not be eligible for consideration for appointment on deputation, except for the ex-cadre post for which they are not the feeder grade officers, and similarly, deputationists shall not be eligible for consideration for in-situ promotions under the Modified Flexible Complementing Scheme.

Note 3: The maximum age-limit for appointment by deputation (including short-term contract) shall be not exceeding 56 years as on the closing date of receipt of applications.

Note 4: Scientists from the Central Government or State Governments or Union territory Administrations shall be eligible for absorption.

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FORMAT OF APPLICATION

Serial Number :

(For office use only)

AFFIX COLORED
PASSPORT SIZE
PHOTOGRAPH
(NOT MORE
THAN THREE
MONTHS OLD)

1. Vacancy Circular No. :

2. Post for which applied. :

3. Name and Address (in BLOCK LETTERS) :

4. Parent's/Spouse Name :

5. (a) Date of Birth : Date Month Year

(b)Age on closing date : Date Month Year

6. Whether you belong to

(please tick and if yes, attach certificate): SC ST OBC PWD

7. Educational Qualifications

(In chronological order from matriculation onwards. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

SL. NO.	EXAM PASSED	UNIVERSITY/ INSTITUTION/BOARD	YEAR OF PASSING	MAIN SUBJECT TAKEN	SUBJECT OF SPECIALIZATION	DIV/CLASS & % OF MARKS

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8. Employment Record:
 (Details in chronological order, starting with the first job)
 (Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

SL. No.	NAME & ADDRESS OF EMPLOYER/ INSTT.	POST/ FELLOWSHIP/ ASSOCIATESHIP HELD	AD-HOC/ REGULAR/ TEMP/ PERMANENT	PERIOD		TOTAL PERIOD OF EACH EMPLOYMENT IN YEARS, MONTHS & DAYS	SCALE OF PAY	NATURE OF DUTIES
				From	To			

9. Total experience claimed to be supported by photocopies of experience certificate in years after Essential Qualification:

10. Details of research work / experience, if any:
 (Annexure, if any, should not exceed 200 words)

11. Specialization:
 (With reference to experience desired for the post)

12. Professional Training:

SL.NO.	ORGANISATION	PERIOD		DETAILS OF TRAINING
		From	To	

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13. Present Employment Status:

UNDER CENTRAL GOVT.	UNDER STATE GOVT.	UNDER AUTONOMOUS BODY	PUBLIC UNDERTAKING	OTHERS

14. Nationality :.....

15. Religion :.....

16. (i) Address for correspondence :.....
(IN BLOCK LETTERS)

(ii) Telephone No. :.....

a. Office :.....

b. Residence :.....

(iii) Mobile No. :.....

(iv) Email id
(mandatory) :.....

17. Nearest Railway Station:

18. Present Pay

i. Scale of Pay :.....

(Revised/ pre-revised):.....

ii. Basic Pay :.....

iii. Other allowances

(excluding HRA & CCA):.....

iv. Total Salary :.....

[(ii) + (iii)]

19. Give below the names of two references (they must not be related to you) who are in a position to testify from their personal knowledge as to your fitness for the proposed appointment. They must be persons under whom you have worked or studied.

i. Name with full address:.....

ii. Name with full address:

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20.(i) Service to
which the
candidate
belongs

(ii) Complete
Address of the
cadre authority
with phone no.

21. Permanent Address :.....

(in BLOCK LETTERS)

Telephone No. :.....

22. Any other information you may wish to :.....
add [Like list of publications,
Membership of learned societies,
awards and recognition, etc. (in brief)]

23. Details of Enclosures :.....

24.DECLARATION:-

I certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed / distorted. If at any time I am found to have concealed / distorted any material information, my appointment shall be liable to be summarily terminated without notice / compensation.

Place:

Date:

Signature of the candidate

CERTIFICATE

(TO BE GIVEN BY THE HEAD OF ORGANISATION / OFFICE)

- i. Certified that the particulars have been verified and found to be correct. It is also certified that no disciplinary / vigilance proceedings are either pending or contemplated against the officer. Integrity of the officer is also certified.
- ii. The application of Sh. / Smt. / Ms.....is recommended. In case of his/ her selection, the Department / organization will relive him/ her.
- iii. Copies of ACRs / APARs for the last five years are also enclosed.

Place:

Date:

**Signature of the Head of the
Organization / Office with Office Seal**