

भारत सरकार  
Government of India  
पृथ्वी विज्ञान मंत्रालय  
Ministry of Earth Sciences  
'पृथ्वी भवन', लोधी रोड,

'Prithvi Bhavan', Lodhi Road,  
नई दिल्ली/New Delhi-110003  
Dated: 12.02.2019

OFFICE MEMORANDUM

Subject: Constitution of Internal Complaints Committee (ICC) on 'Sexual Harassment' in Ministry of Earth Sciences (Proper) to redress complaints of Sexual Harassment of Women working employees.

In supersession of earlier OM of even number dated 09.02.2016 as modified vide Office Order of even number dated 15.07.2016 and in pursuance of instructions of Department of Personnel & Training (DoPT), Ministry of Personnel, Public Grievances and Pensions as contained in their OM No.11013/10/97-Estt (A) dated 13.02.1998 regarding implementation of the directives of Hon'ble Supreme Court judgement in the case of Vishaka and Ors Vs. State of Rajasthan and Ors (JT 1997 (7) SC 384); the Internal Complaints Committee (ICC) comprising of following members to redress complaints of women employees working in the Ministry of Earth Sciences (Proper) has been re-constituted as under:

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|--|---------------|
| 1. Dr.(Smt.) Kamaljit Ray, Scientist G | - Chairperson |
| 2. Sh. P.K. Srivastava, Scientist F    | - Member      |
| 3. Smt. Vandana Chaudhary, Scientist E | - Member      |
| 4. Dr. Zeenat N, Chairperson, SPYM     | - Member(NGO) |
| 5. Ms. R. Bagavathi, Section Officer   | - Convener    |

2. The Internal Complaints Committee will enquire into all types of cases relating to Sexual Harassment of Women at work place submitted by women employees of MoES (Proper) in accordance with DoPT's guidelines dated 13.02.1998 and as amended from time to time. The Internal Complaints Committee will dispose the complaints for redressal of the grievance made by a women employee in a time bound manner.

3. Member of Non-Government Organisation of the Committee shall be paid sitting fees or allowance as per Rule 3 the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 for holding the proceedings of the Committee.

4. The term of office of the ICC shall be three years from the date of its constitution.

5. The ICC shall in each calendar year submit an annual report to the Ministry as per Section 21 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

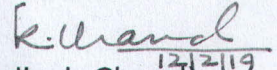
6. A women employee may submit her complaints regarding Sexual Harassment at Workplace to the ICC directly.

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7. This issues with the approval of Secretary, Ministry of Earth Sciences.

  
(Kailash Chand) 12/2/19

Under Secretary to the Govt. of India

To

1. Dr. (Smt.) Kamaljit Ray, Scientist G, MoES, New Delhi
2. Sh. P.K. Srivastava, Scientist F, MoES, New Delhi
3. Smt. Vandana Chaudhary, Scientist E, MoES, New Delhi
4. Dr. Zeenat N, Chairperson, Society for Promotion of Youth & Masses (SPYM), 111/9, Opposite Sector B4, Vasant Kunj, New Delhi - 110 070
5. Ms. R. Bagavathi, Section Officer, MoES, New Delhi
6. PPS to Secretary/Sr. PPS to AS&FA/PPS to Joint Secretary, MoES, New Delhi
7. All Officers/Staff of MoES, New Delhi
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