

A-115/20/2021-ESTABLISHMENT  
Government of India  
Ministry of Earth Sciences

Prithvi Bhawan, Lodhi Road  
New Delhi, Dated 6 July, 2021

**OFFICE ORDER**

Shri Manoj Gupta, Director, (Administrative & Establishment issues of NCMRWF, NOIDA) shall be in charge of Director (General Administration, Cash & Accounts, Head of Department (HoD) under Rule 13(2) of DFPR, 1978, Estate matters of MoES(Hq), Protocol ) MoES Hq in addition to his existing duties and responsibilities, with immediate effect till further orders.

2. This issues with the approval of Secretary, Ministry of Earth Sciences.



(Dharkat R Luikang)  
Under Secretary to the Govt. of India  
011-24669529

To

1. The Pay and Accounts Officer, Pay and Accounts Office, MoES, New Delhi
2. DDO, Cash and Accounts Section, MoES, New Delhi
3. Head, NCMRWF,
4. Officer Concerned
5. All Sections/Officers, Ministry of Earth Sciences, New Delhi.
6. Assistant dealing with Service Book, MoES.
7. Personal File / Guard file.