

Self appraisal report for Year (2022-23)

Auditor Agency: SUNIL DUTT

Ministry Name: Ministry of Earth Sciences

Department Name:

Public Authority Name: Ministry of Earth Sciences

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.moes.gov.in/contact-us	Fully Met	1.28	https://www.moes.gov.in/index.php/ ; https://www.moes.gov.in/right-to-information#
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.moes.gov.in/about-us/Meet-our-Secretary	Fully Met	1.28	https://www.moes.gov.in/right-to-information# ; https://www.moes.gov.in/about-us/Meet-our-Secretary
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.moes.gov.in/about-us/Vision-and-Mission	Fully Met	1.28	https://www.moes.gov.in/about-us/Vision-and-Mission-of-the-Ministry ; https://www.moes.gov.in/about-us/Vision-and-Mission

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					ofthe-Ministry			oes.gov.in/right-to-information#
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.moes.gov.in/about-us/Citizen-Charter-%26-Commitments	Fully Met	1.28	https://www.moes.gov.in/sites/default/files/inline-files/Functions-and-Duties-of-Ministry-Scientists-Establishment.pdf
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.moes.gov.in/about-us/organization-setup	Fully Met	1.28	https://www.moes.gov.in/about-us/organization-setup ; https://www.moes.gov.in/sites/default/files/inline-files/Particulars_of_Organization.pdf ;
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://moes.gov.in/programmes/programmes	Fully Met	1.28	https://www.moes.gov.in/sites/default/files/inline-files/Particulars_of_Organization.pdf ; https://www.moes.gov.in/about-us/Meet-our-Former-

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL Secretaries
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://moes.gov.in/right-to-information	Fully Met	1.54	https://www.moes.gov.in/sites/default/files/inline-files/Power_and_duties_of_officersEmployee.pdf ; https://www.moes.gov.in/sites/default/files/inline-files/Powers-and-Duties-of-officers-administrative-%20financial-and-judicial.pdf ; https://www.moes.gov.in/sites/default/files/inline-files/List-of-rules-regulations-instruction-manuals-and-records-MFCS-RRs.pdf ; https://www.moes.gov.in/sites/default/files/inline-files/Alloc

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								ation%20of%20work%20of%20the%20Officers%20of%20the%20Ministry%20of%20Earth%20Sciences.pdf
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://moes.gov.in/right-to-information	Fully Met	1.54	Same as above
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://moes.gov.in/right-to-information	Fully Met	1.54	Same as above
1.2.4	Exercised	Fully Met	1.54	1.54	https://moes.gov.in/right-to-information	Fully Met	1.54	Same as above
1.2.5	Work allocation	Fully Met	1.54	1.54	https://moes.gov.in/right-to-information	Fully Met	1.54	Same as above
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://moes.gov.in/right-to-information	Fully Met	1.54	https://www.moes.gov.in/sites/default/files/inline-files/Procedure_for_Decision_Making.pdf ; https://www.moes.gov.in/sites/default/files/inline-files/List-of-ru

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								les-regulation s-instruction- manuals-and-r ecords-MFCS- RRs.pdf; https ://www.moes. gov.in/sites/de fault/files/inlin e-files/Proces s-of-Decision- Making-Identif y-key-decision- making-point s-Estt-2006-or ders-Channel- of-Submission .pdf; https://w ww.moes.gov. in/sites/default /files/inline-file s/Final_decisi on_making_a uthority.pdf
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://moes.gov.in/right-to-information	Fully Met	1.54	Same as above
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://moes.gov.in/right-to-information	Fully Met	1.54	Same as above
1.3.4	Time limit for taking a decisions, if any	Not Applicable	0	0	empty	Partially Met	0.77	https://www.moes.gov.in/about-us/Citizen-

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								Charter-%26-Commitments; Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
1.3.5	Channel of supervision and accountability	Not Applicable	0	0	empty	Partially Met	0.77	Same as above
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://moes.gov.in/index.php/about-us/CitizenCharter-%26-Commitments	Fully Met	1.54	https://www.moes.gov.in/sites/default/files/inline-files/List-of-rules-regulations-instruction-manuals-and-records-MFCS-RRs.pdf ; https://www.moes.gov.in/about-us/CitizenCharter-%26-Commitments
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://moes.gov.in/index.php/about-us/CitizenCharter-%26-Commitments	Fully Met	1.54	Same as above

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					nts			
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://moes.gov.in/index.php/about-us/CitizenCharter-%26-Commitments	Fully Met	1.54	Same as above
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://moes.gov.in/index.php/about-us/CitizenCharter-%26-Commitments	Fully Met	1.54	Same as above
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://moes.gov.in/index.php/about-us/CitizenCharter-%26-Commitments	Partially Met	0.77	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	https://moes.gov.in/documents	Fully Met	1.92	https://www.moes.gov.in/sites/default/files/inline-files/List-of-rules-regulations-instruction-manuals-and-records-MFCS-RRs.pdf
1.5.2	List of Rules, regulations, instructions manuals	Fully Met	1.92	1.92	https://moes.gov.in	Fully Met	1.92	Same as

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	and records.				ov.in/docume nts			above
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	https://moes.g ov.in/docume nts	Fully Met	1.92	Same as above
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	https://moes.g ov.in/docume nts	Fully Met	1.92	https://www.m oes.gov.in/site s/default/files/i nline-files/Tra nsfer-policy-a nd-transfer-or ders-DoPT-Tr ansfer- Orders.pdf
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	https://moes.g ov.in/docume n ts/annual- reports	Partially Met	1.93	https://moes.g ov.in/docume n ts/annual- reports; Ministry of Earth Sciences, New Delhi is advised to upl oad/provide complete detail
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	https://moes.g ov.in/docume n ts	Partially Met	1.93	Same as above
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	https://moes.g	Fully Met	0.96	https://www.m

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					ov.in/right-to-information			oes.gov.in/sites/default/files/inline-files/List_of_boards_Councils_commitees_and_other_bodies..pdf; https://www.moes.gov.in/sites/default/files/inline-files/List-of-rules-regulations-instruction-manuals-and-records-MFCS-RRs.pdf
1.7.2	Composition	Fully Met	0.96	0.96	https://moes.gov.in/right-to-information	Fully Met	0.96	Same as above
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://moes.gov.in/right-to-information	Partially Met	0.48	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://moes.gov.in/right-to-information	Fully Met	0.96	https://www.moes.gov.in/sites/default/files/inline-files/List

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								_of_boards_Councils_commitees_and_others_bodies..pdf
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://moes.gov.in/right-to-information	Fully Met	0.96	Same as above
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Partially Met	0.48	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Partially Met	0.48	Same as above
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Partially Met	0.48	Same as above
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://moes.gov.in/index.php/about-us/who-is-who	Fully Met	3.85	https://www.moes.gov.in/about-us/who-is-who
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://moes.gov.in/about-us/who-is-who	Fully Met	3.85	Same as above
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://moes.gov.in/right-toinformation	Fully Met	3.85	https://www.moes.gov.in/sites/default/files/i

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								online-files/RT-t ransparency-a udit%20%281 %29.pdf
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	https://moes.gov.in/right-toinformation	Partially Met	1.93	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://moes.gov.in/right-toinformation	Fully Met	3.85	https://www.moes.gov.in/right-to-information#
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://moes.gov.in/right-toinformation	Fully Met	3.85	Same as above
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://moes.gov.in/right-toinformation	Fully Met	3.85	https://www.moes.gov.in/sites/default/files/inline-files/DisciplinaryAction_1.pdf ; https://www.moes.gov.in/right-to-information#
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	https://moes.gov.in/right-toinformation	Fully Met	3.85	Same as above

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					toinformation			
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Not Applicable	0	0	empty	Not Met	0	Ministry of Earth Sciences, New Delhi is advised to arranged Educational Programmes to advance understanding of RTI
1.12.2	Efforts to encourage public authority to participate in these programmes	Not Applicable	0	0	empty	Not Met	0	Same as above
1.12.3	Training of CPIO/APIO	Not Applicable	0	0	empty	Not Met	0	Ministry of Earth Sciences, New Delhi is advised to provide training to CPIO/APIO
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Not Applicable	0	0	empty	Fully Met	1.92	Guidelines on RTI are published and updated as on 07.09.2023
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	https://moes.gov.in/notices/Circulars-	Fully Met	7.69	https://www.moes.gov.in/sites/default/files/i

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Notifications			online-files/Transfer-policy-and-transfer-orders-DoPT-Transfer-Orders.pdf
Total			86	86		100	84	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://moes.gov.in/publication	Partially Met	5.00	https://moes.gov.in/publication ; Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://moes.gov.in/publication	Partially Met	5.00	Same as above
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://moes.gov.in/publication	Partially Met	5.00	Same as above
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://moes.gov.in/publication	Partially Met	5.00	Same as above
2.1.5	Report on disbursements made and place where the related reports are available	Not Applicable	0	0	empty	Partially Met	5.00	Same as above
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							

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2.2.1	Budget	Fully Met	16.67	16.67	https://moes.gov.in/publication	Partially Met	8.34	https://moes.gov.in/publication ; Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	16.67	16.67	https://moes.gov.in/	Fully Met	16.67	https://www.moes.gov.in/right-to-information/details-of-tours
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://moes.gov.in/tenders	Partially Met	8.34	https://www.moes.gov.in/index.php/tenders ; Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	As per Ministry of Earth Sciences,

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								New Delhi, it is NOT applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	As per Ministry of Earth Sciences, New Delhi, it is NOT applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	As per Ministry of Earth Sciences,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								New Delhi, it is NOT applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	Same as above
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	https://moes.gov.in/parliament/parliaments	Partially Met	25.00	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
Total			140	140		150	83	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://moes.gov.in/documents/downloads	Fully Met	12.50	https://www.moes.gov.in/sites/default/files/inline-files/Rules_Regulations_for_discharge_of_functions.pdf ; https://moes.gov.in/d

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL ocuments/downloads
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	As per Ministry of Earth Sciences, New Delhi, it is NOT applicable
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	Same as above
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Fully Met	16.67	16.67	https://moes.gov.in/news-and-announcements	Fully Met	16.67	https://moes.gov.in/documents/downloads ; https://www.moes.gov.in/right-to-information#
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Fully Met	16.67	16.67	https://moes.gov.in/news-and-announcements	Fully Met	16.67	Same as above
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Fully Met	16.67	16.67	https://moes.gov.in/news-and-announcements	Fully Met	16.67	Same as above
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://moes.gov.in/	Fully Met	50.00	https://www.moes.gov.in/index.php/ ; https://www.moes.gov.in/right-to-information#
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	https://moes.gov.in/documents/annual-reports	Fully Met	25.00	https://www.moes.gov.in/right-to-information#https://www.moes.gov.in/sites/default/files/inline-files/

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								Information_available_in_electronic_form.pdf
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	https://moes.gov.in/documents/annual-reports	Partially Met	12.50	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	https://moes.gov.in/documents/annual-reports	Partially Met	12.50	https://www.moes.gov.in/right-to-information# ; Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	0	0	empty	Partially Met	12.50	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL detail
Total			188	188		213	175	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://moes.gov.in/documents/annual-reports	Fully Met	14.29	https://www.moes.gov.in/right-to-information#
4.1.2	Vernacular/ Local Language	Fully Met	14.29	14.29	https://moes.gov.in/documents/annual-reports	Partially Met	7.15	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	https://moes.gov.in/documents/annual-reports	Fully Met	28.57	07.09.2023
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://moes.gov.in/documents/annual-reports	Fully Met	9.52	https://www.moes.gov.in/right-to-information#
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://moes.gov.in/documents/annual-reports	Fully Met	9.52	Same as above
4.3.3	Location where available	Fully Met	9.52	9.52	https://moes.gov.in/docume	Fully Met	9.52	Same as above

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n ts/annual-reports			
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://moes.gov.in/contact-us	Fully Met	7.14	https://www.moes.gov.in/sites/default/files/inline-files/Facilities_available_for_information.pdf
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://moes.gov.in/contact-us	Fully Met	7.14	Same as above
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://moes.gov.in/contact-us	Fully Met	7.14	Same as above
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://moes.gov.in/contact-us	Partially Met	3.57	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	https://moes.gov.in/right-to-information	Partially Met	1.79	https://www.moes.gov.in/right-to-information# ; Ministry of Earth Sciences,

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
								New Delhi is advised to upload/provide complete detail
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://moes.gov.in/right-to-information	Fully Met	3.57	https://www.moes.gov.in/sites/default/files/inline-files/quarterlyReportIII2022-23.pdf
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://moes.gov.in/index.php/schemes	Partially Met	1.79	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://moes.gov.in/index.php/schemes	Partially Met	1.79	Same as above
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	Not Met	0	Ministry of Earth Sciences, New Delhi is advised to upload/provide complete detail
4.5.6	Annual Report	Fully Met	3.57	3.57	https://moes.gov.in/docume	Fully Met	3.57	https://www.moes.gov.in/doc

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					nts/annual-reports			uments/annual-reports
4.5.7	Frequently Asked Question (FAQs)	Not Applicable	0	0	empty	Fully Met	3.57	Now available at: https://www.moes.gov.in/sites/default/files/inline-files/FAQ.pdf
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://moes.gov.in/about-us/CitizenCharter-%26-Commitments	Fully Met	3.57	https://moes.gov.in/about-us/CitizenCharter-%26-Commitments
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://moes.gov.in/right-to-information	Fully Met	14.29	https://www.moes.gov.in/sites/default/files/inline-files/quarterlyReportIII2022-23.pdf
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://moes.gov.in/right-to-information	Fully Met	14.29	Same as above
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	https://moes.gov.in/parliament	Fully Met	28.57	https://moes.gov.in/parliament
Total			193	193		200	180	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://moes.gov.in/right-	Fully Met	20.00	https://www.moes.gov.in/site

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					toinformation			s/default/files/i nline-files/List _of_CPIOs_a nd_FAA_of_M oES_and_its_i nstitutes.pdf
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	October 2022	Fully Met	20.00	https://www.m oes.gov.in/site s/default/files/i nline-files/Tra nsparency-au dit-2021-22.pd f
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://moes.g ov.in/index.ph p/notices/Circ ularsNotificati ons-Memoran dums	Partially Met	10.00	Ministry of Earth Sciences, New Delhi is advised to upl oad/provide complete detail
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Fully Met	20	20.00	https://moes.g ov.in/index.ph p/contact-us	Partially Met	10.00	Same as above
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Fully Met	20	20.00	https://moes.g ov.in/right- toinformation	Partially Met	10.00	Same as above
Total			100	100		100	70	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://moes.gov.in/right-to-information	Fully Met	25.00	https://www.moes.gov.in/ ; https://www.moes.gov.in/right-to-information#
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	yes, valid till 16th March 2026	Fully Met	12.50	https://www.moes.gov.in/the-mes/custom/dsir1_bckup/images/MOES%20CERTIFICATE.PDF
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	Yes at the bottom of MoES website https://www.moes.gov.in/	Fully Met	12.50	Same as above
Total			50	50		50	50	
Grand Total			757	757		813	643	