

OFFICE ORDER

Subject: Constitution of Internal Complaints Committee on 'Sexual Harassment' in the Ministry of Earth Sciences to redress complaints of Sexual Harassment of women working employees- reg.

In supersession of Office Order of even number dated 31.10.2022 and in exercise of the power contained in Section 4(1) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaint Committee of Ministry of Earth Sciences for redressal of complaints of sexual harassment of women at workplace, is re-constituted with the following composition:

Sr. No.	Name	Designation
1.	Dr. Vandana Chaudhary, Sc F	Presiding Officer
2.	Ms Arati Pandya, Former Executive Director, CEC, New Delhi (ph:9312307325)	Member
3.	Ms Aparna Shukla, Sc E	Member
4.	Shri Himanshu Mittal - Sc E	Member
5.	Smt. Neha Singh, Dy. Secretary	Member
6.	Smt K R Mangalaa, Scientist D	Member Secretary

2. Member of Non-Government Organization of the Committee shall be paid fees or allowances as per Rule 3 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Rules, 2013 for holding the proceedings of the committee.
3. The term of office of Presiding Officer and every member of the committee shall be three years from the date of constitution of Committee.
4. The Internal Complaint Committee shall in each calendar year submit an annual report to the employer as per Section*21 of Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
5. This issues with the approval of Secretary, Ministry of Earth Sciences.

Meena Gopinath
मीना गोपीनाथ / (Meena Gopinath)
अवर सचिव, भारत सरकार / Under Secretary to the Govt. of India
Tele: 011-24669510

To

1. The Presiding Officer, Members & Member-Secretary of the Committee
2. Ms Arati Pandya, Former Executive Director, CEC, New Delhi [address: P II A, Princeton Estate, DLF City Phase V, Gurgaon, Haryana-122009]
3. Sr. PPS to Secretary/Sr.PPS to JS/PSO to AS&FA, MoES, New Delhi
4. All Officers/Staff of MoES, New Delhi
5. Hindi Section for Hindi Version
6. IT Cell for uploading the Office Order on the website of the Ministry
7. Notice Board

Amit
6/9/24