

**MoES/16/11/10-RDEAS  
Government of India  
Ministry of Earth Sciences**

Prithvi Bhawan, Lodhi Road,  
New Delhi-110003  
Dated: 29/04/2020

**OFFICE MEMORANDUM**

**Subject: Constitution of Project Appraisal and Monitoring Committee – Ocean Sciences and Resources**

Ministry of Earth Sciences (MoES) supports various R&D activities in the thrust areas of Earth System Sciences which will directly help in achieving the National goals set for the Ministry through proper utilization of the research output in operational use. For this purpose, MoES has constituted a Project Appraisal and Monitoring Committee (PAMC) for Ocean Sciences to review, monitor and guide the project proposals received for funding from different academic institutions with the following composition and terms of reference :

- |   |                         |
|---|-------------------------|
| 1. Dr Satheesh Shenoi, INCOIS –   | <b>Chairman</b>         |
| 2. Dr. Rashmi Sharma, SAC, Ahmedabad-                                   | <b>Member</b>           |
| 3. Prof. A.N. Balchand, Retired, CUSAT, Kochi -                         | <b>Member</b>           |
| 4. Prof. R.R. Rao, Retired., NPOL -                                     | <b>Member</b>           |
| 5. Dr. C.T. Achutan Kutty, Retired, Principal Sci., NIO -               | <b>Member</b>           |
| 6. Dr. N. Gopalakrishna Pillai, Retired, Principal Sci., CMFRI, Kochi - | <b>Member</b>           |
| 7. Prof. Prasad Kumar Bhaskaran, IIT-Kharagpur -                        | <b>Member</b>           |
| 8. Dr. D. Shankar, Principal Sci., NIO, Goa -                           | <b>Member</b>           |
| 9. Prof. Harilal B. Menon, Goa University-                              | <b>Member</b>           |
| 10. Cdr. P. K. Srivastava, MoES -                                       | <b>Member-Secretary</b> |

**Terms of Reference** of the Committee is as follows:

**(i) New Proposals**

- To pre-appraise all the proposals received during a period of 4-6 months (whether the objectives are in National Interest or in line with the mandate of the Ministry ruling out any duplication of work, adequacy of the core competence of the Institute proposing the project, budget of the proposal, whether the deliverables can be translated into operational use by MoES.
- To peer-review the shortlisted proposals as per the prescribed format.
- To provide guidance to PI for improvement of proposal, if required.

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- To recommend the proposals to MoES for consideration for funding or for subsequent review as per the RMC procedure (Annexure I).
- To identify gap areas in the current research and encourage proposal in the identified areas/issues.

**(ii) Ongoing /completed projects**

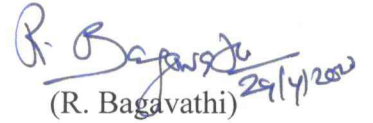
- To monitor & review the progress of the funded projects at various stages of implementation and recommend course correction for ensuring deliverables.
  - To recommend subsequent release of funds based on the progress of the project.
  - The Committee may review the specific projects, as and when required.
  - To evaluate the achievements of the completed projects vis-à-vis their objectives.
- (iii) Any other work related to implementation of approved projects.
- (iv) The Committee may co-opt expert(s) for providing specialized inputs whenever considered necessary.
- (v) The PAMC will meet at least once in six months for pre-appraisal/appraisal of new projects and review of ongoing projects depending upon the number of projects received.
- (vi) An Apex Body under the Chairmanship of Secretary, MoES will steer the activities of the PAMC.

2. Responsibilities of Member-Secretary/Convener will be as follows:

- (i) To co-ordinate with the chair and members of the committee regarding.
  - Pre-appraisal/appraisal of the new proposals received.
  - Review and monitoring of ongoing proposals.
- (ii) To convene the PAMC meeting/preparation and approval of the minutes/preparation of action taken report on the last meeting.
- (iii) To implement the decision of the PAMC.
- (iv) To organize subsequent review as per PAMC recommendations.
- (v) To process for approval of the recommended projects for funding.
- (vi) To process for sanctioning of the approved projects and release of fund.
- (vii) To update details of all sanctioned projects on Ministry's website on quarterly basis.
- (viii) To invite proposal on gap areas/issues/problems identified (if any) by PAMC.

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- (ix) Overall coordination with PAMC members and Chair.
  - (x) Any other work as assigned by PAMC Chair.
3. Tenure of the Committee will be for a period of 3 years.
  4. TA/DA, sitting fees to non-official members will be borne by MoES, as per Govt. of India rules.
  5. All the expenditure for holding the PAMC meeting will be met from the REACHOUT budget head.
  6. This issues with the approval of the Secretary, MoES vide E-file No. E-2826/Secy/20 dated 10/04/2020.

  
(R. Bagavathi) 29/4/2020

Under Secretary to the Govt. of India

To,

The Chairman & Members of PAMC- Ocean Sciences & Resources

Copy to: PPS to Secretary, MoES/PPS to JS(ES)/PPS to (JS&FA)/  
Program Head-REACHOUT (GRI)

  
29/4/2020