

OFFICE ORDER**Subject: Allocation of Work among Officers of the Ministry of Earth Sciences – reg.**

In supersession of this Ministry's earlier Orders on the subject mentioned above, the revised allocation of work of the Officers, ordered with immediate effect, is as follows: -

S. No	Name of Rationalized Program / Schemes	Name of Program/ Schemes	Program Head	Program Director	Program Officer
1.	Scientific Secretariat Planning and Coordination	<ul style="list-style-type: none"> ▪ Overall planning and coordination of Implementation of Programs of the Ministry. Parliament matters 	Dr. R.S. Maheskumar		Dr. Srinivas Reka
		<ul style="list-style-type: none"> ▪ Supporting Secretary in day-to-day work related to scientific activities 			Dr. Srinivas Reka
		<ul style="list-style-type: none"> ▪ Communications/ Social media group/Information Tech 			Dr. Bhavya Khanna
		<ul style="list-style-type: none"> ▪ IT infrastructure 			Dr. Anil Kumar Vijayan
2.	Mission Mausam	<ul style="list-style-type: none"> • Weather and Climate Services • IMD related matters • Procurement of Atmospheric Observation Systems 	Dr. D. S. Pai, (IMD)	Sh. Suresh Ram	Dr. Maria
		Atmospheric Process and Modeling Services <ul style="list-style-type: none"> • Numerical Modeling of Weather & Climate (NCMRWF) • BIMSTEC Center for Weather and Climate • IITM– Manpower; Operation & Maintenance • Monsoon Mission • MC4 (PDTC+CCCR) • High Performance Computer (HPC) • IITM and NCMRWF related matters 	Dr. Kamaljit Ray	Sh. Suresh Ram	Dr. Shiekha Elizabeth John

3.	PRITHVI- Ocean Services, Modelling, Application, Resources and Technology (O-SMART)	<ul style="list-style-type: none"> • NIOT– Manpower; Operation & Maintenance • Ocean Technology & Ocean Observations(NIOT) • Ocean Non-living resources of NIOT, NCPOR, NIO, IMMT and other institutions • Monthly Report of MoES • Operation and Maintenance of Research Vessels, managed by NIOT and NCPOR , including Polar Research Vessel 	Dr. Vijay Kumar	Dr. Sandip Kumar Mukhopadhyay & Dr. M. Ashokan	Dr. Debmita Bandyopadhyay
		<ul style="list-style-type: none"> • INCOIS – Manpower; Operation & Maintenance • ITCOocean • NCCR, CMLRE related matters • Ocean observations components of INCOIS • modelling and Advisory services(OOMAS) • Marine Living resources and Coastal Research (MLR & CR) • Blue Economy & BBNJ • Operation and Maintenance of Research Vessels managed by CMLRE 	Sh. P. K. Srivastava	Dr. Anil Kumar Vijayan	Dr K R Mangalaa Dr. Madhusmita Dash
4.	PRITHVI- Polar Science & Cryosphere (PACER)	<ul style="list-style-type: none"> • Polar Science & Cryosphere • Antarctic Cell • CCAMLR matters • NCPOR – Manpower; Operation & Maintenance 	Dr Vijay Kumar	Dr. Vandana Chaudhary	Dr Aparna Shukla Dr. Debmita Bandyopadhyay
5.	PRITHVI- Seismology and Geoscience (SAGE)	<ul style="list-style-type: none"> • Dynamics of Lithosphere Evolution (NCPOR) • Geodynamics and Surface Process-NCESS • NCESS – Manpower; Operation & Maintenance • BGRL related matters 	Dr. N. Khare	Dr. Arun Gupta	Project Scientist
		<ul style="list-style-type: none"> • Earthquake Monitoring, Understanding and Assessment • Construction of NCS building Complex • NCS related matters 	Dr. Jagvir Singh	Dr. Babita Sharma	
6.	PRITHVI- Research, Education & Training	R&D in Earth System Sciences Apex Committee for Project Appraisal and Monitoring Committee	Dr. Vandana Chaudhary		

	Outreach (REACHOUT)	Project Appraisal and Monitoring Committee (PAMC) – Atmospheric Science.		Dr. Aditi	Dr Maria
		Project Appraisal and Monitoring Committee (PAMC) – Geoscience & Seismology		Dr. Arun Gupta	Dr. Siddharth Dey
		Project Appraisal and Monitoring Committee (PAMC) – Oceanography		Dr. Sandip Kumar Mukhopadhyay	Dr. K.R. Mangalaa & Dr Madhusmita Dash
		Project Appraisal and Monitoring Committee (PAMC) – Hydrology and Cryosphere.		Dr Aparna Shukla	Dr. Debmita Bandopadhyay
		Technology Research Board (TRB) - Earth Sciences		Dr. M. Ashokan	Dr. Siddharth Dey
7.	Deep Ocean Mission (DOM)	All Six verticals	Dr. M V Ramana Murthy	Dr. Mithila Verma	Dr. Bhavya Khanna & Dr Nobi E. P.
8.	ESTC		Dr. R.S. Mahes Kumar	Dr. Aditi	Sh. H.C. Meena
9.	PRITHVI-Outreach and Awareness		Dr. Jaqvir Singh	Dr. Aditi	Section Officer
10	Knowledge Resource Centre (KRC)		Dr. R.S. Maheskumar	Dr Bhavya Khanna	Divya Batra Sh. H.C. Meena
11	Budget Planning, DGQI OOMF, PRAYAS and other dashboards		Dr Vandana Chaudhary	Dr. Aparna Shukla	Dr. Shiekha Elizabeth John
12	International Cooperation		Sh. P. K. Srivastava		Dr. Madhusmita Dash

2. Further, the following Program Head are responsible for Budget preparation and implementation of the Schemes / Sub-Schemes:-

Scheme	Sub-Scheme	Name
PRITHVI	O-SMART & PACER	Dr. Vijay Kumar
	SAGE	Dr. Khare
	REACHOUT	Dr. Vandana Chaudhary
Mission Mausam	All Verticals	Dr. Kamaljit Ray
	HPC	
DOM	All Verticals	Dr. M.V. Ramana Murthy

3. Shri Gopal Iyengar, MoES, Chair Scientist, will support the activities related to (i) Planning and Coordination (ii) Budget planning, DGQI and OOMF. Any other activity which is not identified above shall be looked after by Dr. R. S. Maheskumar, Scientist-G.

4. In addition to the above-allocated work, any additional work can be assigned to an Officer as and when required from time to time.
5. The channel of submission for appraisal/approval of proposals, program-related fund releases should be routed through IFD (involved with financial issues only) by the respective Program Head.
6. This issues with the approval of Secretary, MoES.


04/11/2024.

(Meena Gopinath)

Under Secretary to the Govt. of India

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To

- (i) All the concerned Scientists and Officers concerned.
- (ii) PS to HMoES/Sr. PPS to Secretary/ PSO to AS&FA/Sr.PPS to JS(ES), MoES.
- (iii) Director(GA)/DS(Estt)/DS(Vig)/Dir(ICC & Cash)/DS(IMD) & HoD
- (iv) Director, NIOT/Director, INCOIS/ Director, NCESS/Director, NCPOR/Director IITM.
- (v) DGM, IMD/ Head, NCCR/Director, CMLRE/Head, NCMRWF/Director, NCS.
- (vi) US(Estt.)/US(IFD)/US(ICC)/All Sections, MoES.
- (vii) IT Section, MoES with a request to circulate the Office Order through e-office/NIC.
- (viii) Personal file/Guard file/Library.