File No. MoES/29/55/2017-RTI

Government of India
Ministry of Earth Sciences
Prithvi Bhawan, IMD Campus
Lodhi Road, New Delhi.
Dated – 09/05/2017

By Speed Post

To,
Sh. Bhairav Rao,
D-2/299, Sultanpuri,
Delhi Pin-110086


Kindly refer to your RTI application dated 06/04/2017 (received on 10/04/2017) on the above mentioned subject.

2. The reply provided by the concerned officer vide No. MoES/29/26/2017-(Estt.) dated 09/05/2017 is enclosed herewith.

3. An appeal, if any against this reply may be made to the Appellate Authority of the Ministry at the following address within 30 days of the receipt of the letter.

Shri Vivek Misra, Director /FAA.
Ministry of Earth Sciences, Prithvi Bhawan,
IMD Campus, Lodhi Road, New Delhi-110003.

Encl. As above.

Yours faithfully,

(E. Haque)
Central Public Information Officer & Scientist ‘C’
Tel. No. 24669521.

Copy for information to:-

1. Director, (ICC) & FAA, MoES, New Delhi.
2. Dr. N. Khare, Sc. ‘F’ & Transparency Officer, MoES, New Delhi.
3. US (Estt.) for information.
4. In Charge IT Section (Sh. Krishnan is requested to upload this reply on website www.moes.gov
RTI Cell may please refer to their O.M. No. 29/55/2017-RTI dated 10.04.2017, forwarding therewith a copy of RTI application dated 06.4.2017 of forwarded a copy of RTI application of Shri Bhairav Rao, D-2/299, Sultanpuri, Delhi.

2. The information in respect of LDC who joined CSCS Cadre of Mi/Home Affairs' subsequently made a separate cadre i.e., M/Earth Sciences by D/Personnel & Training in 2011 is as under:-

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Information under RTI act. 2005</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>i.</td>
<td>Please furnish details of officials, in the tabular format as graphed below working in your cadre/Ministry who had joined Central Secretariat Clerical Serviced as LDCs (Now JSA) on the basis of Clerks Grade Exam (s) CGE of Year (s) 1988, 1989, 1990, 1991 &amp; 1992. Kindly provide copy of guidelines used for assessing any official as a best employee in the cadres.</td>
<td></td>
</tr>
<tr>
<td>ii.</td>
<td>Please inform whether the regular Promotion to Next Level (viz. UDC or Assistant, as the case may be) of the Officials mentioned above was done by your department/Ministry OR done by DoPT OR done by your department after receiving directions from DoPT?</td>
<td></td>
</tr>
<tr>
<td>iii.</td>
<td>Please inform whether the select List or seniority List as mentioned in i(d) above is issued by your department or by DoPT.</td>
<td></td>
</tr>
<tr>
<td>iv</td>
<td>Please inform that as per recruitment rules (RRs) applicable during the time the above mentioned officials appeared in the Exam. Joined the CSCS, how many year of Regular Service was required for fit employees to become eligible for UDC and then for Assistant under seniority Quota?</td>
<td></td>
</tr>
<tr>
<td>v</td>
<td>Please inform whether the above RRs applicable during that time have now</td>
<td></td>
</tr>
</tbody>
</table>

**Sl. No. i**

The relevant information in respect of Officials presently working in the cadre of Ministry of Earth Sciences consist of 12 pages as under:
- Sh. P. Radhakrishnan, Assistant, appointed as LDC - Clerks Grade Exam 1988 pages 03 (Sl. No. 1 to 3);
- Sh. Anjani Kumar Verma, Assistant, appointed as LDC - Clerks Grade Exam 1990 pages 06 (Sl. No. 4 to 9);
- Ms. M.N. Ajithakumari, Assistant, appointed as LDC - Clerks Grade Exam 1992 pages 03 (Sl. No. 10 to 12)

Further, it may be noted that the RTI Act. 2005 mandate providing of information in the form it is available and does not cast any obligation on the part of Public Authority to present information in a tabular or for or to deduce any conclusion or to provide their opinion or reasons.

**Sl. No. ii to ix**

It may be noted that the RTI Act does not case on the Public Authority any obligation to answer queries, as in this RTI Application, in which the Applicant attempts to elicit answer to his questions with prefix, such as, Why, What, When and Whether. The Applicant right extends only to
<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>vi.</td>
<td>If yes, please mentioned the date on which notified?</td>
</tr>
<tr>
<td>vii</td>
<td>Please inform the date of the implementation?</td>
</tr>
<tr>
<td>viii</td>
<td>Please inform whether New RRs have been implemented 'Retrospectively'?</td>
</tr>
<tr>
<td>ix</td>
<td>Please inform whether the officials mentioned above have also been put in the ambit of the new revised RRS?</td>
</tr>
<tr>
<td></td>
<td>seeking information by pinpointing the file, documents, paper or record etc.,</td>
</tr>
</tbody>
</table>

Kindly be noted that the relevant information consist of 12 pages is supplied as mentioned in Sl. No. 1 of RTI Application. However, it may be noted that DoPT is overall cadre authority for the posts of Junior Secretariat Assistant (earlier LDC), Senior Secretariat Assistant (earlier UDC), and Assistant Section Officer (earlier Assistant) en-cadered in CSCS & CSS and all promotion to the above grades of JSA, SSA and ASO are done by the participating cadre based on advice/directions issued by D/Personnel & Training (DoPT).

3. This issues with the approval of Deputy Secretary (Estt.).

Shri E. Heque, Scientist 'C' & CPIO, MoES
Estt. Section, MoES's I.D/29/26/2017-Estt. dated 9.5.2017

Under Secretary to the Govt. of India

(Kailash Chand)
No. DOD/44-Estt/6/90
Government of India
Department of Ocean Development

Mahasagar Bhawan, Block-12,
Kendriya Karyalaya Parisar
Lodi Road, New Delhi-110003.

Dated the 6th June, 1990.

ORDER

. Consequent upon his appointment as Lower Division Clerk in the CSCS Cadre of the Ministry of Home Affairs on the results of Clerks' Grade Examination, 1988, Shri Radhakrishnan P. has been taken on the strength of the Department of Ocean Development as Lower Division Clerk in the pay scale of Rs. 950-20-1150-EB-25-1500/- with effect from the forenoon of 1st June, 1990, until further orders.

2. He will draw his pay in the minimum of the scale at Rs.950/- per month with effect from 1st June, 1990 (F.N.).

( B. Sudhir )
Under Secretary to the Government of India

No. DOD/44-Estt/6/90
Dated the 6th June, 1990.

Copy to :
1. Pay & Accounts Officer, Pay & Accounts Office, Department of Ocean Development, B-Block, Lodi Road Kendriya Karyalaya Parisar, New Delhi, through Cash Section.

2. I.F. Division, Department of Ocean Development.

3. Cash Section, Department of Ocean Development.

4. Ministry of Home Affairs, Ad.I(B) Section, North Block, New Delhi with reference to their posting order No.A.12025/1/90-Ad.I(B), dated 1.6.1990 with one copy of his Joining Report.

5. Shri Radhakrishnan P, Lower Division Clerk. He is posted in OD-II Section. He shall report to Section Officer OD-II.

6. Assistant dealing with Service Book with a copy of Ministry of Home Affairs posting order No.12025/1/90-Ad.I(B), dated 1.6.1990 and original Medical Certificate for further necessary action.

7. Hindi Section/General Section/Library, Department of Ocean Development.

8. Guard file:

( B. Sudhir )
Under Secretary to the Government of India
भारत सरकार
गृह मंत्रालय

अदेश
15 OCT 2003

गृह मंत्रालय के सी.एस.सी.एस. संवर्ग के उच्च श्रेणी लिपिकों की सूची में वरिष्ठता कोटा के तहत वर्ष 2000 के लिए चयनित सूची में नाम शामिल किए जाने के परिणामस्वरूप, गृह मंत्रालय में सी.एस.सी.एस. संवर्ग के निम्नलिखित अवर श्रेणी लिपिकों/तदर्श उच्च श्रेणी लिपिकों को, निर्देशक (प्रशासन) रूप से 4000-100-6000 के वेतनमान में दिनांक 11.6.2003 से नियुक्ति आधार पर उच्च श्रेणी लिपिक के पद पर नियुक्त करते हैं।

<table>
<thead>
<tr>
<th>क्र.स.</th>
<th>नाम (सर्वश्रेष्ठ/श्री)</th>
<th>कार्यालय जहाँ कार्यरत हैं</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>पी. राधाकृष्णन, तदर्श उच्च श्रेणी लिपिक</td>
<td>डॉ. ओ. डी.</td>
</tr>
<tr>
<td>2.</td>
<td>राजेश कुमार, तदर्श उच्च श्रेणी लिपिक</td>
<td>गृह मंत्रालय (µ0)</td>
</tr>
<tr>
<td>3.</td>
<td>मलखान, तदर्श उच्च श्रेणी लिपिक</td>
<td>गृह मंत्रालय (µ0)</td>
</tr>
<tr>
<td>4.</td>
<td>योगेन्द्र कुमार, तदर्श उच्च श्रेणी लिपिक</td>
<td>प्रधानमंत्री कार्यालय</td>
</tr>
</tbody>
</table>

2. उच्च श्रेणी लिपिक के पद पर नियुक्ति आधार पर नियुक्ति की लिथि से दो वर्षों की अवधि के लिए उक्त कर्मचारी परिवर्तन फर्म गृह मंत्रालय (µ0)

(आ.पी. सभा)
अध्यापक, भारत सरकार
दूरभाष: 23094122

सं0 ए-32016/4/2001-प्रशासन VI
प्रति निम्नलिखित को प्रेषित:

1. महाबाग विकास विभाग, व्याख्या सं0 12, सी.जी.ओ. कामलेक्स, लोटी रोड, नई दिल्ली, संबोधित कार्मिक के लिए एक अतिरिक्त प्रति के साथ।

2. प्रशासन II अनुभव, गृह मंत्रालय, नार्थ व्लाक, नई दिल्ली, संबोधित कार्मिक के लिए एक अतिरिक्त प्रति के साथ।
OFFICE ORDER

Consequent upon their inclusion in the zone of promotion for the Select List Year 2010 as per the zone (range of seniority) fixed by DoPT vide their O.M. No. 11/05/2013 C.S. II(B) Dated 10/09/2013 and having been assessed FIT by Departmental Promotion Committee, the following regular UDCs of CSCS cadre of the Ministry of Earth Sciences presently officiating as Assistant on adhoc basis are promoted to the grade of Assistant for the Select List Year 2010 of CSS cadre on regular basis with effect from 12/11/2013(F/N).

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name &amp; Date of Birth</th>
<th>Category</th>
<th>CSL No. &amp; Select List Year (UDC Grade)</th>
</tr>
</thead>
</table>

2. The seniority of above Assistants in Assistant Grade would be determined keeping in view the CSL of UDCs prepared, circulated and finalized by DoPT.

3. Further, above promotion/appointment would be subject to the outcome of W.P. No. 209/2013 filed by Shri Ravinder Kumar Jha and others before the Hon'ble High Court of Delhi and order by the Competent Court in any of the connected matters.

To
2. Cash Section, Ministry of Earth Sciences, New Delhi. The above mentioned officials are to be enrolled as Group ‘B’ members of CGEGIS, 1980 w.e.f. 01/01/2014. Therefore, subscription @ Rs. 60/- per month may be deducted from their salary from January, 2014 onwards.
3. Connected officials.
4. Deptt. of Personnel & Training (Kind Attn. Sh. K. Suresh Kumar, US), CS-II(B) Division, Lok Nayak Bhavan, Khan Market, New Delhi – w.r.t. their O.M. dated 10/09/2013 referred above.
5. Service Book/Personal File/Guard File.
ORDER

The Deputy Secretary (Admn.) in the Ministry of Home Affairs hereby appoints the following candidates who have qualified in the Clerks' Grade Examination, 1990 as Lower Division Clerks in the CSCS Cadre of the Ministry of Home Affairs in a temporary capacity in the pay scale of Rs. 950-20-1150-MP-25-1500/- with effect from the date as indicated in column 3. They are posted in the offices as indicated in column 4 below.

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Name &amp; Rank No.</th>
<th>Date of Appointment</th>
<th>Office where posted</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Naval Kishor (SLC-1773)</td>
<td>4.5.92(FN)</td>
<td>SSC</td>
</tr>
<tr>
<td>2</td>
<td>Sunil Srivastava (SLC-0297)</td>
<td>22.5.92(FN)</td>
<td>SSC</td>
</tr>
<tr>
<td>3</td>
<td>Raj Kumar Nigan (SLC-1743)</td>
<td>4.5.92(FN)</td>
<td>NCRB</td>
</tr>
<tr>
<td>4</td>
<td>Kum. Sandeep Kumari (SLC-1754)</td>
<td>6.5.92(FN)</td>
<td>DPTI</td>
</tr>
<tr>
<td>5</td>
<td>Praveen Kumar (SLC-835)</td>
<td>7.5.92(FN)</td>
<td>DPTI</td>
</tr>
<tr>
<td>6</td>
<td>Yashomanta Biswas (SLC-1833)</td>
<td>18.5.92(FN)</td>
<td>DPTI</td>
</tr>
<tr>
<td>7</td>
<td>Baikuntha Charan Mohanty (SLC-736)</td>
<td>18.5.92(FN)</td>
<td>DPTI</td>
</tr>
<tr>
<td>8</td>
<td>Florence Kujur (SLC-2099)</td>
<td>19.5.92(FN)</td>
<td>MFPI</td>
</tr>
<tr>
<td>9</td>
<td>Mohan Lal (SLC-1847)</td>
<td>22.5.92(FN)</td>
<td>PMO</td>
</tr>
<tr>
<td>10</td>
<td>Sanjeev Kumar Sinha (SLC-0947)</td>
<td>11.5.92(FN)</td>
<td>RGI</td>
</tr>
<tr>
<td>11</td>
<td>Harish Anand (SLC-0959)</td>
<td>13.5.92(FN)</td>
<td>RGI</td>
</tr>
<tr>
<td>12</td>
<td>Sanjib Kumar Sahs (SLC-1654)</td>
<td>15.5.92(FN)</td>
<td>RGI</td>
</tr>
<tr>
<td>13</td>
<td>Naba Kumar Ray (SLC-1755)</td>
<td>18.5.92(FN)</td>
<td>RGI</td>
</tr>
<tr>
<td>14</td>
<td>Dilip Kumar Mishra (SLC-917)</td>
<td>20.5.92(FN)</td>
<td>RGI</td>
</tr>
<tr>
<td>15</td>
<td>Natsikant Sahoo (SLC-1519)</td>
<td>21.5.92(FN)</td>
<td>RGI</td>
</tr>
<tr>
<td>17</td>
<td>Sunil Dutt (SLC-1088)</td>
<td>18.5.92(FN)</td>
<td>D/o Stat.</td>
</tr>
<tr>
<td>19</td>
<td>Kumari Dolly Biswas (SLC-1795)</td>
<td>25.5.92(FN)</td>
<td>DOD</td>
</tr>
<tr>
<td>20</td>
<td>Anjani Kumar Verma (SLC-808)</td>
<td>19.5.92(FN)</td>
<td>Comp.Centr</td>
</tr>
<tr>
<td>21</td>
<td>Subhankar Das (SLC-1687)</td>
<td>21.5.92(FN)</td>
<td>Cab.Sectt.(S)</td>
</tr>
<tr>
<td>22</td>
<td>Sandeep Khan (SLC-1589)</td>
<td>19.5.92(FN)</td>
<td>Cab.Sectt.</td>
</tr>
<tr>
<td>23</td>
<td>Bharathi R. (SLC-1105)</td>
<td>21.5.92(FN)</td>
<td></td>
</tr>
<tr>
<td>24</td>
<td>Bhagaban Sahoo (SLC-280)</td>
<td>21.5.92(FN)</td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Ram Kishan Meena (SLC-2062)</td>
<td>21.5.92(FN)</td>
<td></td>
</tr>
</tbody>
</table>
2. The above mentioned Lower Division Clerks will be on probation for a period of two years from the date of their appointment which will be subject to the terms and conditions of appointment made to and accepted by them. The period of probation will be regulated by rules 14(1)(3) and (4) and 16(1) of the Central Secretariat Clerical Service Rules, 1962, as amended from time to time. The appointment is liable to be terminated on one month's notice on either side without any reasons being assigned.

3. In accordance with the orders in force in regard to recruitment to service under the Government of India the candidates belonging to SCs, STs should inform about the change of their religion if any to their Appointing/Administrative authority immediately after such change has occurred.

4. The examination dossiers of the above candidates are enclosed and the same may please be retained as part of their personal files. They have been medically examined by the competent authority and found fit. The marriage declaration may be obtained from the candidates in the prescribed format and added to their dossiers.

5. Hindi version will follow.

(S.P. GUPTA)

UNDER SECRETARY TO THE GOVT. OF INDIA.

No. A.12025/5/92-Ad.I(B), New Delhi, the 22/6/92

Copy to:-

1. SSC, Block No. 12, C.G.O. Complex, Lodhi Road, New Delhi with the examination dossiers of the persons concerned and four spare copies and one copy each for the individuals.

2. N.C.R.R. East Block-7, R.K. Puram, New Delhi with the examination dossier of the person concerned and two spare copies and one copy for the individual.

3. DP&T (Ad.I Section), North Block, New Delhi with the examination dossiers of the persons concerned and twelve spare copies and one copy each for the individuals.

4. Ministry of Programme Implementation, 225-H, Sardar Patel Bhavan, Sansad Marg, New Delhi with the examination dossier of the person concerned and two spare copies and one copy for the individual.

5. Prime Minister's Office, South Block, New Delhi with the examination dossier of the person concerned and two spare copies and one copy for the individual.

6. Office of the Registrar General of India, 2-A; Mansingh Road, New Delhi with the examination dossiers of the persons concerned and eight spare copies and one copy each for the individuals.
7. Department of Statistics, Sardar Patel Bhawan, Sansad Marg, New Delhi with the examination dossiers of the persons concerned and eight spare copies and one copy each for the individuals.

8. Department of Ocean Development, Mahesagar Bhavan, Block No. 12, CGO Complex, Lodhi Road, New Delhi with the examination dossiers of the persons concerned and four spare copies and one copy each for the individuals.

9. Computer Centre, Department of Statistics, East Block-10, R.K. Puram, New Delhi with the examination dossiers of the persons concerned and four spare copies and one copy each for the individuals.

10. C&G. Sectt. (S), Bikaner House Annex, Shahjahan Road, New Delhi, with the examination dossiers of the persons concerned and two spare copies and one copy for the individuals.

11. C&G. Secretariat (JIC), Intelligence Wing, New Delhi with the examination dossier of the person concerned and two spare copies and one copy for the individuals.

12. D&F (CS-II Section), Lok Nayak Bhawan, New Delhi.


15. Spare copies-25.


(S.P. GUPTA)
Under Secretary to the Govt. of India.
ORDER

In pursuance of Ministry of Home Affairs Order No.A-32016/03/2005- Ad. VI dated 24.5.2007 and consequent upon inclusion of his name in the Select List of Upper Division Clerks of CSCS cadre of MHA for the year 2004 against seniority quota, Shri Anjani Kumar Verma, UDC has been taken on the strength of the Ministry of Earth Sciences in the pay scale of Rs. 4000-100-6000 w.e.f. 21.5.2007(F/N).

2. He will be on trial for a period of two years from the date of his appointment as UDC on regular basis.

(Krishan Kumar)
Under Secretary to the Govt. of India
Tel. 24306842

Copy to:-
1. Pay and Accounts Officer, Pay and Accounts Office, Ministry of Earth Sciences, B-Block, C.G.O Complex, Lodi Road, New Delhi-110003
2. Cash & Accounts Section, MoES along with joining report of the official.
3. Shri A. K. Verma, Upper Division Clerk, MOES, New Delhi-110003
4. Ministry of Home Affairs (Attn: Sh. O.P. Sharma, Under Secretary) North Block, New Delhi w.r.t their order referred above, along with a copy of Joining report.
6. Guard file:

(Krishan Kumar)
Under Secretary to the Govt. of India
Consequent upon their inclusion in the Select List 2003 (extended) of UDC of CSCS in terms of DoPT’s O.M. No. 12/1/2011-CS.II(B) dated 14/02/2014 and having been assessed FIT by Departmental Promotion Committee, the following regular UDCs of CSCS cadre of the Ministry of Earth Sciences are included in the Select List 2003 (extended) of UDC of CSCS as detailed under:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name(S/Sh.)</th>
<th>Date of Birth</th>
<th>Category</th>
<th>SL year of UDC grade before inclusion in Select List of 2003(extended)</th>
<th>SL year of LDC grade</th>
<th>Remarks</th>
</tr>
</thead>
</table>

2. Further, the extension of Select List 2003 of UDC of CSCS would be subject to the outcome/any orders on the W.P. No. 209/2013 filed by Shri Ravindra Kumar Jha & Ors before the Hon’ble High Court of Delhi.

(Kailash Chand)
Under Secretary to the Govt. of India
Tel:- 24669529

To
2. Officials concerned.
3. Dept. of Personnel & Training (Kind Attn. Sh. K. Suresh Kumar, Under Secretary), CS.II(B) Division, Lok Nayak Bhavan, Khan Market, New Delhi- w.r.t. their O.M. No. 12/1/2011-CS.II(B) dated 14/2/2014.
4. Service Book/Personal file of the official concerned.
5. Guard file.
OFFICE ORDER

In terms of DoPT’s O.M. No.11/1/2015-CS.II(B), dated 12/02/2015, the Competent Authority is pleased to appoint following UDCs of CSCS Cadre of Ministry of Earth Sciences as Assistant of CSS Cadre on ad-hoc basis, initially for the period upto 30/6/2015 or until further orders or till regular Assistants become available through the normal mode of recruitment as prescribed under the CSS Rules, whichever is earlier, in Pay Band -2, Rs.9300-34800 + Grade Pay Rs. 4600 with effect from the date mentioned against their name:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name</th>
<th>Date of Birth</th>
<th>Category</th>
<th>Select List Year of UDC</th>
<th>Date of Appointment as Assistant(adhoc)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Sh. Bishamber Dutt</td>
<td>15/12/1958</td>
<td>UR</td>
<td>2003(Extended)</td>
<td>20/02/2015(F/N)</td>
</tr>
<tr>
<td>2.</td>
<td>Sh. Anjani Kumar Verma</td>
<td>05/01/1966</td>
<td>UR</td>
<td>2003(Extended)</td>
<td>19/02/2015(F/N)</td>
</tr>
<tr>
<td>3.</td>
<td>Sh. Surendra Singh Rawat</td>
<td>12/10/1961</td>
<td>UR</td>
<td>2003(Extended)</td>
<td>19/02/2015(F/N)</td>
</tr>
</tbody>
</table>

2. The above ad-hoc appointment as Assistant will be subject to the following conditions:

   (i) The ad-hoc appointment shall not confer on the appointees any right to continue in the grade indefinitely or for inclusion in the Select List or to claim seniority in the Assistant Grade of CSS;

   (ii) The ad-hoc appointments may be terminated at any point of time without giving any reason therefore;

   (iii) The ad-hoc appointees would attend and qualify the mandatory training as and when nominated by DoPT, failing which they shall have no claim for inclusion in the regular select list of Assistant.

(Kailash Chaudhary)
Under Secretary to the Govt. of India
Tel: 24669529

To
1. Pay & Accounts Office, Ministry of Earth Sciences, New Delhi.,
2. Cash Section, Ministry of Earth Sciences, New Delhi.
3. Deptt. of Personnel & Training(Kind Attn. Sh. K. Suresh Kumar, Under Secretary), CS-II(B) Division, Lok Nayak Bhavan, New Delhi – w.r.t. their O.M. No. 11/1/2015-CS.II(B) dated 12/02/2015.
4. Official concerned.
OFFICE ORDER

Consequent upon her appointment as Lower Division Clerk on the results of Clerk's Grade Examination, 1992, in the CSSC cadre of Ministry of Home affairs, Kum. Ajitha Kumari, M.N. has been taken on the strength of the Department of Ocean Development with effect from the forenoon of 29th September, 1994.

2. Her Next increment will due on 1.9.1995.

(Mahesh Kumar)
Under Secretary to the Government of India.

Copy to:-
1. Pay and Accounts Office, Department of Ocean Development 'B' Block, Paryavaran Bhavan, CGO Complex, Lodhi Road, New Delhi.
2. Cash Section, Department of Ocean Development.
3. Assistant dealing with Service Book with a copy of posting order of Ministry of Home Affairs and Medical Examination report of Kumari Ajitha Kumari, M.N.
5. Ministry of Home Affairs, Ad I(B) Section, North Block, New Delhi with respect to their posting order No. A-22015/2/94 Ad I(B) dated 29th September, 1994. A copy of the joining report of Kumari. Ajitha Kumari is enclosed herewith.
7. General Section/Library/Hindi Section/I.F Division, Department of Ocean Development.
9. Guard File.

(Mahesh Kumar)
Under Secretary to the Government of India.
ORDER

Consequent upon inclusion of their names in the Select List of Upper Division Clerks of CSCS Cadre for the year 2002 against seniority quota, Director(Admin.) is pleased to appoint the following LDCs of CSCS Cadre of Ministry of Home Affairs as UDC in the pay scale of Rs.4000-100-6000 w.e.f. the date they report for duty to the cadre units as mentioned against their names:-

<table>
<thead>
<tr>
<th>Sl.No.</th>
<th>Name S/Shri</th>
<th>Office where working</th>
<th>Cadre where posted on promotion</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>B.N. Kalita</td>
<td>SSC, Guwahati</td>
<td>DOPT</td>
</tr>
<tr>
<td>2.</td>
<td>Theambow Khamrang</td>
<td>NCRB</td>
<td>NCRB</td>
</tr>
<tr>
<td>4.</td>
<td>Ms. Ajitha Kumari M.N.</td>
<td>DOD</td>
<td>SSC(HQr)</td>
</tr>
</tbody>
</table>

2. The above mentioned officials may please be informed that if they do not report for duty within 15 days from the date of issue of the promotion orders they will be debarred from promotion for one year.

3. The above officials will be on trial for a period of two years from the date of their appointment as UDC on regular basis.

4. Hindi version will follow.

Under Secretary to the Govt. of India
Tel: 23094422

Staff Selection Commission, Regional Office (NE Region), Cherikuti Hill Side, Nabagraha Road, Guwahati with one spare copy for the person concerned. The official may be relieved to join DOPT as UDC.
Office Order

Consequent upon inclusion of her name in the zone of promotion for the Select List Year 2012 as per the zone (range of seniority) fixed by DoPT vide their O.M. No. 11/7/2013-CS.II(B) dated 01st June, 2015 and having been assessed FIT by Departmental Promotion Committee, Ms. Ajithakumari M.N., a regular UDC of CSSC cadre of the Ministry of Earth Sciences presently officiating as Assistant on adhoc basis is promoted to the grade of Assistant for Select List Year 2012 of CSS cadre on regular basis with effect from 21/7/2015.

2. Her seniority in Assistant Grade would be determined keeping in view the CSL of UDCs prepared, circulated and finalized by DoPT.

(A.K. Bhattacharyya)
Under Secretary to the Govt. of India
Tel: 24669528

To
4. Deptt. of Personnel & Training (Kind Attn. Sh. K. Suresh Kumar, US), CS-II(B) Division, Lok Nayak Bhavan, Khan Market, New Delhi - w.r.t. their O.M. No. 11/7/2013-CS.II(B) dated 01st June, 2015.
5. Service Book/Personal file/Guard file.